



"PEOPLE'S POWER IN ACTION"

MOQHAKA LOCAL MUNICIPALITY

INVITATION FOR SUBMISSION OF PROPOSALS FOR PROJECTS TO BE IMPLEMENTED WITHIN MOQHAKA MUNICIPALITY: REF NO: 001/2018-19

1. The Moqhaka Municipality has infrastructure projects which are unfunded that must be implemented in Kroonstad, Viljoenskroon and Steynsrus.
2. Written Proposals are invited from suitably qualified Firms/ Companies, Consortium or JV Professionals to be appointed on **Risk Appointments** within Moqhaka Municipality for the period of Three Years.
3. The on-risk appointment entails the following:
 - Analysis of water infrastructure, waste water infrastructure, storm water infrastructure, roads infrastructure, electricity infrastructure, landfill sites, sport facilities, and any other projects that will be identified at a later stage within Moqhaka Municipality,
 - Compilation of business plans and sourcing of funding,
 - Project administration, implementation and total project management and supervision.
4. It should however be noted that the appointment of suitable service providers is subject to the **CONDITION** of funding approval with regards to funding applications to be prepared and submitted by yourselves.
5. The following information should also be included with your proposal:
 - the company registration details;
 - tax clearance certificate
 - proof of CSD Registration
 - vision and mission;
 - professional credibility;
 - core expertise;
 - major projects undertaken;
 - Office structure and core staff;
 - references; and
 - contact details.

N.B.: Preferential treatment in this regard will be given to Companies / Firms who can secure finance with one or more financial institutions within the shortest space of time.

6. The bids will be evaluated in accordance with the functional evaluation criteria as set out under Annexure A below:

ANNEXURE "A"

Technical or Functional Evaluation Criteria and Functional Evaluation Report Guideline

Only those tenderers who score the maximum of 60 points in respect of the following criteria are eligible for further evaluation.

Criteria	Weight	Comments
Experience and Track Record in infrastructure projects Less than 2 years = 10 points, Above 2- 4 years = 20 points, Above 4- 5 years = 30 points Above 5 years = 40 points	40	Provide a list of similar projects completed with contact details for references who can be contacted by the Municipality to confirm that the project was done and/or project completion certificates and reference letter(s).
Personnel references	20	Provide the names of your key personnel, with their position on the tendered contract which they will occupy during the project implementation phase. Also submit their qualifications as well as a list of similar projects they have completed, with contact details of their references.
Project Plan/Technical Proposal	28	Indicate the processes that will be followed to source funding, the projects that will be targeted, the funders that will be approached and the estimated time frame it will take to obtain the funding. The proposal must furthermore indicate whether the service provider will do the funding application solely or in a partnership or joint venture with another company/service provider.
Women ownership of company. 0 % Owned = 0 point 20% Owned = 1 point 40% Owned = 2 points 60% Owned = 3 points 80% Owned = 4 points 100% Owned = 5 points	5	Submit a copy of company registration certificate as proof.
Locality Within Moqhaka = 7, Fezile Dabi = 5, within Free State = 3, outside free state = 0	7	Provide a certified copy of the rates and taxes certificate for the address from where the company officially operates. (not older than 90 days in arrears)
Total	100	

7. Submission of proposals will close strictly at **12:00 noon on Wednesday 12 September 2018** and it should be deposited straight into the Tender Box at the Administrative Office, Ground floor, Hill Street, Kroonstad.
8. The Moqhaka Local Municipality reserves the right not to accept any proposal.
9. Any enquiries may be directed to the Director Technical Services at 056 216 9139 and onalenna@moqhaka.gov.za.

MS MQWATHI
MUNICIPAL MANAGER