



## MOQHAKA LOCAL MUNICIPALITY

### REQUEST FOR FORMAL WRITTEN QUOTATIONS

Moqhaka Local Municipality is hereby inviting service providers to quote on the following:

RFQ Number	Description	Contact Person	Closing Date
2/1/1/2018-19	<p><b><u>SUPPLY, DELIVERY AND INSTALATION OF 10 PoE+ Switches, similar to EdgeSwitch ES-24-500W.</u></b></p> <p>The service providers must supply, deliver and install of 10 PoE+ switches to the follow specifications:</p> <ul style="list-style-type: none"><li>(24) Gigabit RJ45 Ports</li><li>(2) SFP Ports</li><li>(1) Serial Console Port</li><li>Non-Blocking Throughput: 26 Gbps</li><li>Switching Capacity: 52 Gbps</li><li>Forwarding Rate: 38.69 Mpps</li><li>Maximum Power Consumption: 500W</li><li>Supports POE+ IEEE 802.3at/af and 24V Passive PoE Rackmountable</li></ul> <p><b><i>NB: Bidders are requested to ensure they download the declaration of interest form , specification and RFQ Scope and/or collect it from Security Desk</i></b></p>	Mr. M.P. Moroke Tel: 056 216 9180 Email Address: karabom@moqhaka.gov.za	17/09/2018 at 12:00pm

#### **Submission of Quotation:**

**By hand:** Quotation and supporting documents must be sealed and externally endorsed with the Bid No. and Description and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad.

**By Post:** To reach the Manager Supply Chain Management, P.O. BOX 302, Kroonstad, in sufficient time for it to be placed in the Tender Box before closing time.

- The Municipal Supply Chain Policy will apply; ( Available at [www.moghaka.gov.za](http://www.moghaka.gov.za) )
- The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- Late, emailed or faxed quotations will under no circumstances be considered.
- Quotations submitted are to hold good for the period up until to 60 days;
- All bidders are requested to register their companies on CSD (Central Suppliers Database) on [www.csd.gov.za](http://www.csd.gov.za)
- Preference will be given to suppliers based within the Moqhaka Local Municipality's area of jurisdiction;
- All persons in the service of the state are not allowed to bid; and
- 80/20 Preferential Pointing System will be used to evaluate the quotes.
- Bidders must attach a certified copy of the BBBEE Certificate to qualify for BBBEE points
- Bidders who do not have BBBEE Certificates will not be disqualified
- Bidders are required to complete the declaration of interest form attached

**Please attach the following documents:**

(Failure to submit the below mentioned documents will result in immediate disqualification)

- Bidders should be registered on CSD Website at [www.csd.gov.za](http://www.csd.gov.za) and the proof of CSD Registration Documents must be attached;
- Company's registration documents, Tax Clearance Certificate or TCC Pin, originally certified ID copies of company's directors not older than three (3) months and the company profile must be attached;
- Municipal rates and taxes statement that is not older than 90 days that clearly state the business name obtainable from the municipality where the business resides, or lease agreement must be attached, if the statement is on the Landlord's or an individual's name an affidavit certified by the commissioner of oaths must be attached;
- Bidders must submit an original or originally certified copy of SANAS Accredited BBBEE Status Level Certificate or the BBBEE Sworn Affidavit which is signed by the commissioner of oaths or BBBEE from IRBA will be acceptable. BBBEE status should also be captured upon CSD Registration;
- Only SANAS Accredited B-BBEE Certificate and the sworn BBBEE Affidavit-B-BBEE Exempted Micro Enterprise which is signed by the Commission of Oaths will be accepted. No other B-BBEE Certificate will be accepted according to the new Preferential Procurement Regulations (PPR);
- In terms of Joint Venture: bidders must attach a joint venture agreement and Originally Certified ID Copies of the Company's Directors;
- Late and unsigned or incomplete bids will be disqualified;
- Declaration of Interest must be attached to the quote and must be fully completed and signed (MBD4 Form);
- Tender will close at 12:00pm
- Failure to attach the above-mentioned copies will result to a tender being non-responsive;
- Municipality will only communicate the outcome of the bid with successful bidder and more information can be obtained from the municipality website;
- Young people, women and people with disabilities are also encouraged to submit quotations;
- Specification brochure
- Post installation Certificate – Vendor Approved Installer
- And the proof of CSD (central Suppliers Database) registration

**Enquiries**

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9303 / 9143. For Technical queries contact **Mr M.P. Moroke** at 056 216 9180