



"People's power in action"

MFMA SECTION 71 REPORT
MONTH ENDING 31 January 2017

Municipal Manager
Executive Mayor

Revenue analysis for the month ending 31 January 2017

Revenue types	January 2017								Seven Months Ending 31 January 2017					
	Annual Budget 2016/2017	Budget	(BP-602) Actual Levies	Levies vs Budget	(BM-310) Actual Income	Income vs Levies	Other Levies	(GS-560) Total Levies	Budget	Actual Levies	Levies vs Budget	(GS-560) YTD Levies	Actual Income	Income vs Levies
Property rates	65,709,288	5,142,873	3,994,057	78%	4,128,514	103%	1,139,695	5,133,752	39,994,923	35,852,619	90%	35,396,492	27,516,363	77%
Electricity - conventional	207,684,108	15,428,504	15,397,845	100%	12,269,904	80%	-131,154	15,266,691	114,152,338	109,420,824	96%	93,786,015	84,721,587	77%
Water	95,884,000	7,070,565	7,172,891	101%	3,632,988	51%	1,147,644	8,320,535	52,393,009	47,028,740	90%	40,695,680	20,828,582	44%
Sanitation	33,709,682	2,809,140	3,518,503	125%	1,471,682	42%	4,963	3,523,465	19,663,980	24,619,439	125%	21,134,464	9,049,426	37%
Refuse	27,801,000	2,316,750	2,371,237	102%	1,001,092	42%	3,555	2,374,792	16,217,250	16,591,066	102%	14,243,409	6,388,308	39%
Total Direct Services	430,788,078	32,767,832	32,454,532	99%	22,504,180	69%	2,164,703	34,619,235	242,421,500	233,512,687	96%	205,256,060	148,504,266	64%
Other revenue	38,910,000	3,242,500	2,618,703	81%	289,991	11%	2,768,252	5,386,955	19,455,000	14,050,375	72%	19,918,267	2,424,146	17%
Indigent Contribution					3,646,489								24,989,591	
Income Forgone					1,038,808								7,544,596	
Revenue from levied services	469,698,078	36,010,332	35,073,235	97%	27,479,468	78%	4,932,955	40,006,190	261,876,500	247,563,062	95%	225,174,327	183,462,599	74%
Electricity - prepaid	102,397,266	7,389,023	-		6,594,786	89%			53,033,687	-			48,498,372	91%
Revenue before operational grants	572,095,344	43,399,355	35,073,235		34,074,253				314,910,187	247,563,062			231,960,971	
Operational grants and subsidies	2,448,951								2,448,951				2,448,951	100%
Equitable share	158,519,001								158,519,001				118,889,000	75%
Total Revenue	733,063,296	43,399,355	35,073,235		34,074,253	-			475,878,139	247,563,062			353,298,922	-

Comments for January 2017 Section 71 Report.

Collection rate for January 2017 on the levied services is 78% for the month & 74% for seven months.

Collection rate for sanitation and refuse for the month is 42% both against levies respectively. For seven months is 37% & 39% respectively.

The collection rate on Property rates is 103% for both January 2017 & 77% for seven months.

Vat is not considered as part of income in this report since it will be paid over to SARS.

Deposits and payments in advance are also excluded from revenue collected for the month. Therefore reducing the collection rate.

Conventional electricity revenue for January 2017 is 80% & 77% for seven months.

YTD total is all levies excluding prepaid, grants and incentives on consumer accounts/income foregone.

Total direct services collection rate against levies is 69% for the month & 64% for seven months.

BILLING & REVENUE PER TOWN 01/07/2016 - 30/06/2017 (Excluding Pre-paid Electricity)

Month	Kroonstad			Viljoenskroon			Steynsrus		
	Billing	Revenue	Percentage	Billing	Revenue	Percentage	Billing	Revenue	Percentage
Jul	31,203,153	15,092,910	48%	7,204,366	2,893,109	40%	831,328	333,417	40%
Aug	28,331,554	14,345,088	51%	5,677,300	3,262,571	57%	756,305	291,562	39%
Sep	27,703,007	21,895,163	79%	6,127,116	3,461,367	56%	761,276	381,584	50%
Oct	26,146,953	18,026,740	69%	5,873,794	3,402,200	58%	750,167	310,599	41%
Nov	27,398,287	20,684,908	75%	6,184,492	3,719,999	60%	794,943	384,428	48%
Dec	28,116,697	16,427,263	58%	5,836,480	2,966,623	51%	755,796	254,713	34%
Jan	27,404,318	22,915,109	84%	5,924,001	3,549,671	60%	715,887	404,790	57%
Total	196,303,969	129,387,181	66%	42,827,549	23,255,540	55%	5,365,702	2,361,093	44%

PRE-PAID ELECTRICITY SALES

Month	Transactions	Units	Unit Value	Free Units	Avg Val/trans	Total
Jul	112561	6224756	7365732	444550	75	7,365,732
Aug	111019	5987752	7115537	453350	73	7,115,537
Sep	100443	5601131	6606044	465400	75	6,606,044
Oct	101,786	5,674,148	6,724,283	463,050	75	6,724,283
Nov	98,926	5,647,936	6,694,480	465,550	77	6,694,480
Dec	96,555	6,178,768	7,397,510	465,100	87	7,397,510
Jan	100,391	5,612,138	6,594,786	470,450	75	6,594,786
						48,498,372

The average collection rate for Kroonstad/Maokeng for Jan 2017 is 84% & 66% for seven months, Viljoenskroon/Rammulutsi is 60% for the month & 55% for seven months .

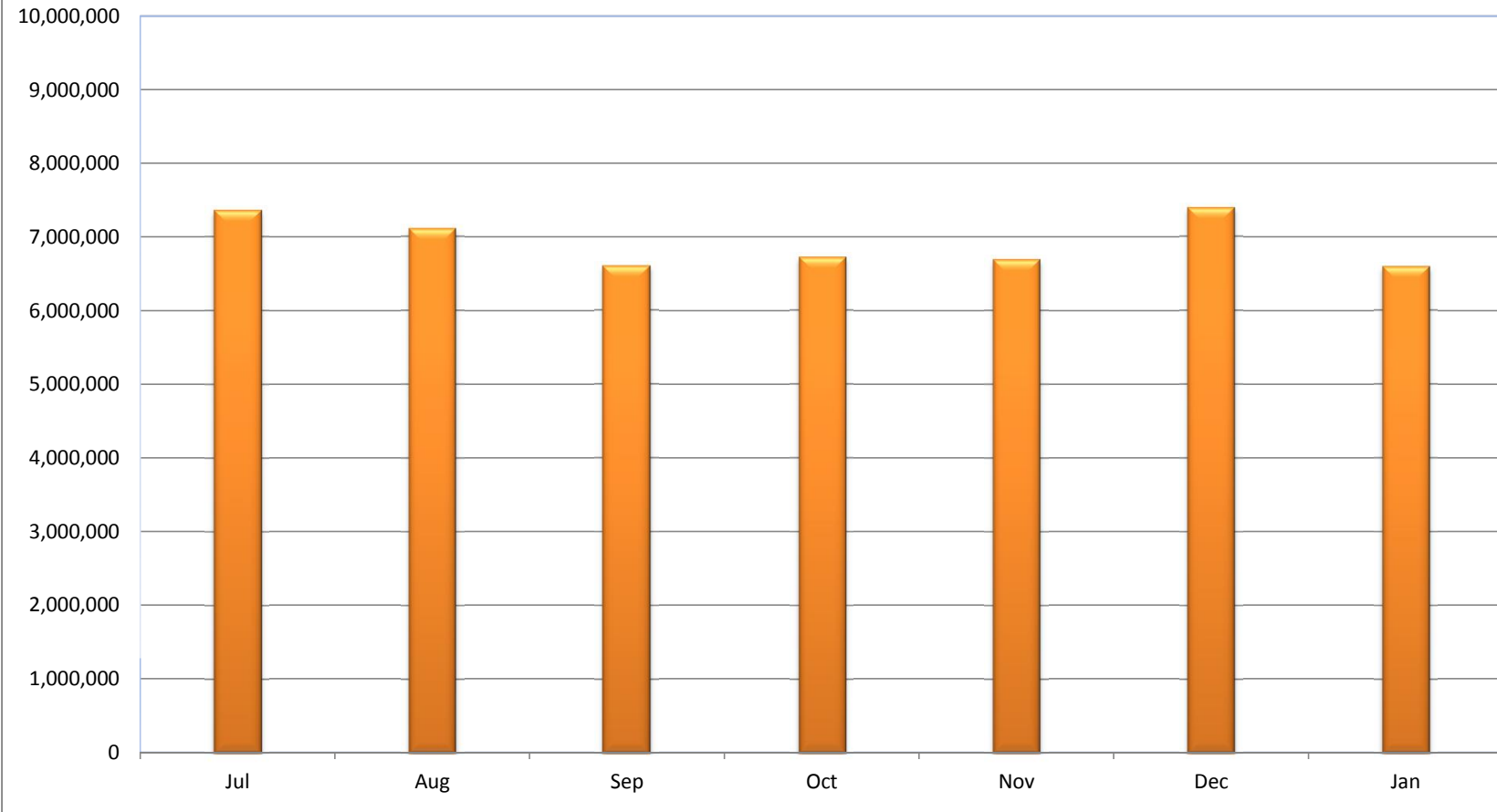
Steynsrus/Matlwangtlwang is 57% for the month & 44% for seven months against the levy.

Kroonstad/Maokeng generated a revenue of R22.9m for Jan 2017 & R129.3m for seven months, Viljoenskroon/Rammolutsi's R3.5m for Jan & R23.2 for seven months.

Steynsrus/Matlwangtlwang generated R404 790 for January & R2.3m for seven months.

The revenue generated through prepaid electricity for the month is R6.6m & R48.5m for seven months. The electricity vendors are contributing to these sales.

Prepaid Electricity Sales 2016-17



Analysis of Debtors as at 31 January 2017

	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	Total
Debtors Age Analysis By Income					
Water Tariffs	7,417,736	5,077,022	4,271,026	189,335,956	206,101,740
Electricity Tariffs	13,599,088	1,866,713	1,390,566	26,453,300	43,309,667
Rates (Property Rates)	2,945,817	1,129,050	762,758	26,876,541	31,714,166
Sewerage / Sanitation Tariffs	2,525,538	1,645,719	1,478,812	46,557,480	52,207,549
Refuse Removal Tariffs	1,703,613	1,097,488	985,351	32,570,624	36,357,076
Other	2,975,150	5,306,736	2,072,020	73,931,415	84,285,321
Total By Income Source	31,166,942	16,122,728	10,960,533	395,725,316	453,975,519
Debtors Age Analysis By Customer Group					
Government	4,216,970	1,733,245	1,639,959	12,101,820	19,691,994
Business	13,442,213	1,298,704	786,905	17,174,852	32,702,674
Households	11,703,094	9,040,363	7,796,135	333,249,461	361,789,053
Other	1,804,665	4,050,416	737,534	33,199,183	39,791,798
Total By Customer Group	31,166,942	16,122,728	10,960,533	395,725,316	453,975,519

Highlights

Services

Councillors' debt (>90 days)

Officials debt (>90 days)

Sundry debtors

Telephones (Officials & Councillors)

Study loans

Indigents

Total Debt 90 Days +

	Nov	Dec	JAN
Councillors' debt (>90 days)	R 354,138	R 364,335	R 345,262
Officials debt (>90 days)	R 1,537,660	R 1,539,532	R 1,568,409
Telephones (Officials & Councillors)	R 362,474	R 364,851	R 367,614
Study loans	R 101,857	R 102,723	R 103,572
Indigents	R 115,040,942	R 117,371,704	R 123,200,783
Total Debt 90 Days +	R 374,051,610	R 387,325,835	R 395,725,316

Creditors

Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total -
Bulk Electricity	18,946,575	18,860,585	19,597,825	86,198,877	-	-	-	-	143,603,862
Loan repayments	2,400,000	-	-	-	-	-	-	-	2,400,000
Trade Creditors	4,022,341	1,519,201	940,302	1,060,208	-	-	-	-	7,542,052
Auditor General	313,327	854,855	2,587,979	-	-	-	-	-	3,756,161
DWAS	56,583	248,793	1,594,394	-	-	-	-	12,804,215	14,703,985
GOVERNMENT GARAGE	291,219	300,168	307,637	4,140,462	-	-	-	-	5,039,486
WSSA	246,728	-	246,728	1,233,642	-	-	-	-	1,727,098
OTHER CREDITORS	5,000,000	-	-	-	-	-	-	-	5,000,000
Total	31,276,773	21,783,602	25,274,865	92,633,189	-	-	-	12,804,215	183,772,644

OPERATING EXPENSES

DESCRIPTION	Annual Budget 2016/2017	Actual 31-Jan-17	YTD 31-Jan-17	Variance	% Exp
EMPLOYEE RELATED COSTS	214,457,853	18,169,275	128,398,420	86,059,433	60%
REMUNERATION OF COUNCILLORS	18,543,429	1,605,754	9,639,062	8,904,367	52%
BULK PURCHASES	234,531,398	-14,707,895	14,879,876	219,651,522	6%
CONTRACTED SERVICES	29,773,803	632,886	13,381,906	16,391,897	45%
TOTAL REPAIR AND MAINTENANCE	69,110,955	4,855,353	30,020,923	39,090,032	43%
DEPRECIATION ON ASSETS	8,712,372	726,031	5,082,217	3,630,155	58%
CONTRIBUTIONS TO BAD DEBTS	5,897,840	491,487	3,440,407	2,457,433	58%
GENERAL EXPENSES	126,075,622	9,568,792	72,612,110	53,463,512	58%
TOTAL EXPENDITURE (NETT)	707,103,272	21,341,683	277,454,920	429,648,352	39%

CONTRACTED SERVICES

Description	Annual Budget 2016/2017	Actual 31-Jan-17	YTD 31-Jan-17	Variance	% Exp
CASH COLLECTION COST (DEPOSIT FEES)	531,302	34,794	247,362	283,940	47%
INTERNAL AUDIT	2,835,500	270,155	512,916	2,322,584	18%
PERFORMANCE MANAGEMENT	700,000	-	339,850	360,150	49%
METER READING FEES	2,051,200	287,359	725,653	1,325,547	35%
RAILWAY SIDING	727,890	-	466,055	261,835	64%
SECURITY (MONITORING OF ALARMS)	727,911	40,580	271,856	456,055	37%
SECURITY SERVICES	22,200,000	-	10,818,214	11,381,786	49%
CONTRACTED SERVICES	29,773,803	632,886	13,381,906	16,391,897	45%

OPERATING EXPENSES

DESCRIPTION	Annual Budget 2016/2017	Actual 31-Jan-17	YTD 31-Jan-17	Variance	% Exp
ABET TRAINING	58,300	-	-	58,300	0%
ACTIVITIES DISABILITIES	100,000	-	36,275	63,725	36%
ACTIVITIES YOUTH OFFICER	552,020	-	176,900	375,120	32%
ADVERTISEMENTS	356,629	3,589	127,652	228,977	36%
ANNUAL REPORT & IDP PREPARATIONS	300,000	-	87,000	213,000	29%
AUDIT FEES (EXTERNAL)	4,839,822	-	2,894,618	1,945,204	60%
BANK CHARGES	2,251,492	309,519	1,415,291	836,201	63%
BIOLOGICAL RISK ASSESSMENT	50,000	-	-	50,000	0%
BOOKS & MAGAZINES	44,075	-	-	44,075	0%
CHEMICALS	6,727,054	463,659	2,042,263	4,684,791	30%
CIVIC FUNERALS	210,000	-	-	210,000	0%
CLEANING CAMPAIGN	105,000	-	103,713	1,287	99%
CLEANING MATERIALS	445,471	31,328	254,129	191,342	57%
CLIMATE CHANGE/DISASTER MNG	450,000	-	68,007	381,993	15%
COMMISSION PAID	4,488,772	388,302	2,316,054	2,172,718	52%
COMMITTEES AUDIT	347,750	-	72,677	275,073	21%
COMMITTEES CHILDCARE	55,968	-	-	55,968	0%
COMMITTEES HIC/AIDS	250,000	-	35,000	215,000	14%
COMMITTEES LOCAL SPORT	55,000	-	32,696	22,304	59%
COMMITTEES OLD AGE	55,968	-	3,450	52,518	6%
COMMITTEES WARDS	1,457,500	-	455,360	1,002,140	31%
COMMONAGE	40,000	-	25,272	14,728	63%
CONFERENCES/SEMINARS/MEETINGS	2,911,268	135,699	1,311,298	1,599,970	45%
COOPERATIVES DEVELOPMENT	100,000	-	-	100,000	0%

OPERATING EXPENSES

DESCRIPTION	Annual Budget	Actual 31-Jan-17	YTD 31-Jan-17	Variance	% Exp
PROFESSIONAL FEES	4,001,834	-	3,158,986	842,848	79%
DECORATION MATERIAL	20,000	-	-	20,000	0%
DISCIPLINARY HEARINGS	5,300	-	-	5,300	0%
EMPLOYMENT EQUITY	5,300	-	-	5,300	0%
EMPL ASST PROGRAMME	131,800	-	7,622	124,178	6%
ENTERTAINMENT COST	566,373	15,140	244,927	321,446	43%
EVENTS LOGISTICS	15,000	-	8,106	6,894	54%
FUEL & LUBRICANTS	7,406,287	217,629	2,419,506	4,986,781	33%
FUNERAL ATTENDANCE	6,537	-	-	6,537	0%
GRAVE - NUMBERS	7,420	-	1,436	5,984	19%
GRANT EXP - FMG	1,810,000	208,333	556,905	1,253,095	31%
GRANT EXP - LG SETA MANDATORY	638,951	-43,860	268,618	370,333	42%
IDP/LDO PROCESS	20,000	-	-	20,000	0%
INDIGENT - CONTRIBUTIONS	24,900,617	3,646,489	24,989,591	-88,974	100%
INSURANCE GENERAL	3,800,000	6,522	1,534,987	2,265,013	40%
INSURANCE GENERAL EXCESS	350,000	-1,983	77,169	272,831	22%
INTERNSHIP & EXPERIENTAL TRAINING	21,200	-	-	21,200	0%
INTERVIEW EXPENSES	8,480	-	915	7,565	11%
INTERIM SURVEY OF ERVIN	5,966	-	-	5,966	0%
KEURSKRIF PURCHASES	3,500	-	-	3,500	0%
LABORATORY CONSUMABLES	52,399	-	8,032	44,367	15%
LABORATORY FEES	990,000	-	-	990,000	0%
LATE PAYMENT - CREDITORS	35,000	-	387,030	-352,030	1106%
LEANER SHIP	21,200	-	-	21,200	0%
LEGAL FEES	2,260,000	294,882	2,218,470	41,530	98%
LICENSES OTHER	3,908,342	10,056	3,068,739	839,603	79%
LICENCES PUBLIC	3,816	-	-	3,816	0%
LICENSES VEHICLES	593,812	13,852	328,754	265,058	55%
MEDICAL EXAMINATIONS	500,000	-	259,978	240,022	52%
MEDICINES	4,269	-	1,787	2,482	42%
MEMBERSHIP FEES	13,910	-	4,646	9,264	33%
M SOLAR/SCOA PROJECT	250,000	-	-	250,000	0%
PAUPER BURIALS	60,000	6,756	36,284	23,716	60%
PENSIONERS GRANT	8,565	750	4,425	4,140	52%
PERFORMANCE EVALUATION COMMITTEE	21,000	-	-	21,000	0%
POSTAL SERVICES(POSTAGE & TELEGRAMS)	1,153,044	234,208	826,371	326,674	72%
POSTOFFICE & EASYPAY COMMISSION	411,756	30,317	273,746	138,010	66%
PRE-PAID METERS	2,200,000	-	113,616	2,086,384	5%
PRINTING & STATIONERY	2,516,168	77,632	562,447	1,953,721	22%
PRODUCTIONS,SHOWS & MARKETING	150,000	-	-	150,000	0%
PROTECTIVE CLOTHING	2,294,107	207,286	408,960	1,885,147	18%
RECREATION	20,000	-	-	20,000	0%
RECRUITMENT FEES	17,490	-	-	17,490	0%
RENT - OFFICE EQUIPMENT & OTHER	1,495,149	7,494	242,853	1,252,296	16%
RENT - VEHICLES	2,360,120	245,035	499,870	1,860,250	21%
RETIREE AWARDS	5,300	-	-	5,300	0%
RURAL DEVELOPMENT	200,000	-	-	200,000	0%
SALGA MEMBERSHIP FEES	2,371,987	243,477	2,207,393	164,594	93%
SKILLS DEVELOPMENT LEVY	1,390,508	165,730	1,117,298	273,210	80%
SMME DEVELOPMENT	80,000	-	16,000	64,000	20%
SOCIAL PROGRAMS	864,583	13,447	436,113	428,470	50%
SPORTS,ARTS & CULTURE PROGRAMME	400,000	-	-	400,000	0%

OPERATING EXPENSES

DESCRIPTION	Annual Budget	Actual 31-Jan-17	YTD 31-Jan-17	Variance	% Exp
STOCK AND MATERIAL	355,840	24,598	159,230	196,610	45%
SUBSCRIPTION FEES	5,460	-	-	5,460	0%
SUPPLEMENTARY VALUATIONS	165,950	-	70,000	95,950	42%
TELEPHONE & FAX	2,231,000	142,932	907,379	1,323,621	41%
TOURISM	300,000	-	-	300,000	0%
TOWN PLANNING COST	700,000	-	-	700,000	0%
TRAFFIC SIGNS	329,443	-	77,394	252,049	23%
TRAINING STAFF	250,000	-10,437	194,380	55,620	78%
TRAINING COUNCILLORS	300,000	148,000	148,000	152,000	49%
VALUATION ROLL	2,700,000	-	456,140	2,243,860	17%
WEED KILLERS / PEST CONTROL	350,000	-	-	350,000	0%
WINDEED	47,954	-	16,688	31,266	35%
WORKMENS COMPENSATION	952,300	-	-	952,300	0%
	105,317,126	7,236,380	59,778,446	45,538,680	57%

CASH FLOW ANALYSIS FOR THE MONTH ENDING

Detail

Jan-17

Cash Receipts by Source

Property rates	4,128,181
Service charges - electricity revenue	21,870,405
Service charges - water revenue	3,711,148
Service charges - sanitation revenue	1,368,725
Service charges - refuse revenue	1,141,244
Service charges - other	-
Interest earned - outstanding debtors	141,964
Fines	-
Transfer receipts - operational	-
Other revenue	2,291,042
Cash Receipts by Source	34,652,709

Other Cash Flows/Receipts by Source

Transfer receipts - capital	-
Borrowing long term/refinancing	-

Total Cash Receipts by Source

34,652,709

Cash Payments by Type

Employee related costs	18,169,275
Remuneration of councillors	1,605,754
Bulk purchases - Electricity	16,075,287
Contracted services	235,516
General expenses	9,702,479
Cash Payments by Type	45,788,311

Other Cash Flows/Payments by Type

Capital assets	5,424,163
Repayment of borrowing	

Total Cash Payments by Type

51,212,474

Net Increase/(Decrease) in Cash Held

-16,559,765

Cash/cash equivalents at the month/year begin:

21,366,995

Cash/cash equivalents at the month/year end:

4,807,230

Municipal Investments

Regulation 9(1) of Government Gazette 27431 states:

That the accounting officer of a municipality or municipal entity must within 10 working days of the end of each month, as part of the Section 71 report required by the Act, submit to the mayor of the municipality or the board of directors of the municipal entity a report describing in accordance with the generally recognised accounting practice the investment portfolio of that municipality or municipal entity at the end of the month.

Bank Accounts:

Detail	Bank Acc num	Type of investment	Vote num
ABSA - 1	20-7531-4898	Fixed Deposit	9100045050401
ABSA - 2	20-5824-7882	Fixed Deposit	9100045050301
ABSA - 3	91-3190-1443	Call Account	9100045060301

20-7531-4898 20-5824-7882 91-3190-1443

ABSA - 1	ABSA - 2	ABSA - 3	Total
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Balance 01-Jul- 2016	3,671.12	69,808.87	6,271,061.97	6,344,541.96
Balance at 31-Dec-2016	3,765.99	74,533.88	8,711,208.35	8,789,508.22
	-	-	6,083,707.08	6,083,707.08
Invested	-	-	8,000,000.00	8,000,000.00
Withdrawn	-	-	-2,000,000.00	-2,000,000.00
Interest earned	-	-	83,707.08	83,707.08
Interest accrued	-	-	-	-
Balance at 31-Jan-2017	3,765.99	74,533.88	14,794,915.43	14,873,215.30
INTEREST EARNED	94.87	4,725.01	530,925.00	535,744.88

Investment in Shares:

DESCRIPTION	NUMBER OF SHARES	BALANCE 31/12/2016	WITHDRAWALS / TRANSFERS	FAIR VALUE GAIN / (LOSS)	BALANCE 31/01/2017
Senwes	11,822	123,540	-	591	124,131
Senwesbel	18,130	99,715	-	7,252	106,967
		223,255	-	7,843	231,098

**Report on conditional grants at
Municipality:**

**31-Jan-17
FS201 Moqhaka**

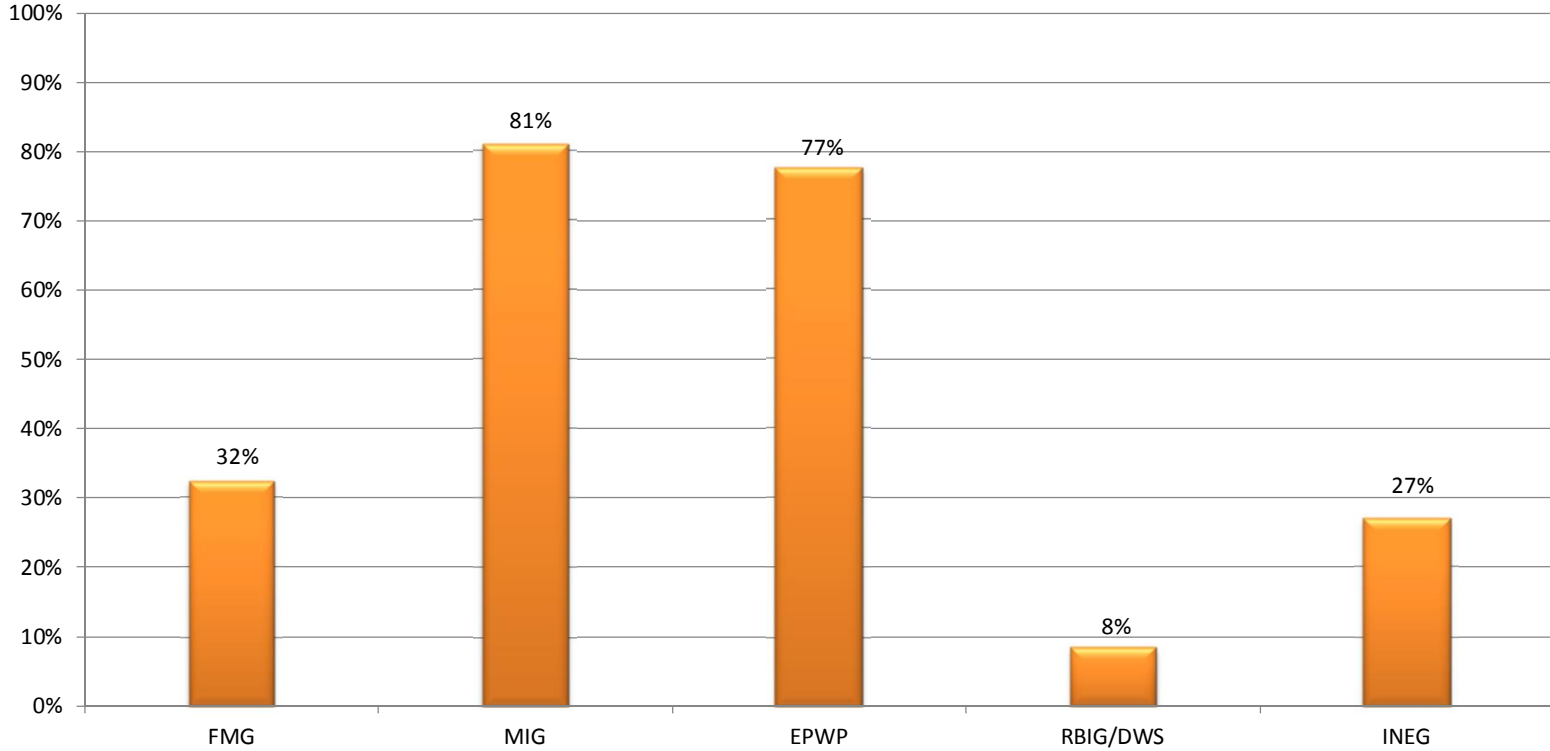
Financial Accounting for Grant Funds Received and Expended

	Finance Management Grant (FMG)	Municipal Infrastructure Grant (MIG)	Extended Public Works Programme (EPWP)	RBIG/DWS	Integrated National Electrification Programme Grant (INEP)	Total Capital Grants
DORA Allocation for the 2016/17	1,810,000	38,349,000	1,000,000	40,000,000	7,000,000	86,349,000
Unspent grants at beginning of the financial year	-	-	-	-	-	-
Received Prior Months	1,810,000	25,308,000	250,000	1,589,160	4,117,000	31,264,160
Received This Month	-	13,041,000	-	-	547,000	13,588,000
Total Funds Received	1,810,000	38,349,000	250,000	1,589,160	4,664,000	44,852,160
Spent Prior Months	543,906	25,629,534	664,070	3,355,213	685,664	68,613,617
Spent This Month	41,667	5,443,138	110,000	-	1,200,219	45,032,493
Total Funds Spent	585,573	31,072,672	774,070	3,355,213	1,885,883	37,087,838
Total funds Received and Not Spent	1,224,427	7,276,328	-524,070	-1,766,053	5,114,117	10,100,322
Percentage of Funds Spent	32%	81%	77%	8%	27%	43%
Funds Currently Committed but Not Spent	-	-	-	-	-	-
Scheduled Transfers Withheld	-	-	-	-	-	-

Capital Government grants and subsidies consist of the following:

Municipal Infrastructure Grant	38,349,000
DWS (Regional Bulk Infrastructure Grant)	40,000,000
EPWP (Incentive)	1,000,000
DoE (Department of Energy)	7,000,000
Total	<u>86,349,000</u>

GRANTS SPENDING 2016/17



31 January 2017

REPORT ON STAFF BENEFITS: Staff costs analysis for the month (MFMA Section 66)

Summary of Section 66 of the MFMA - Salaries and Wages (Staff Benefits)

DESCRIPTION	Budget 2016/17	Actual	YTD	% Exp
ANNUAL BONUS	9,782,260	314,739	7,748,429	79%
HOUSING SUBSIDY	1,367,650	100,829	718,999	53%
OTHER ALLOWANCES	914,965	103,506	845,588	92%
OVERTIME	13,995,187	2,544,344	10,711,363	77%
TELEPHONE ALLOWANCE	558,154	38,706	237,380	43%
SALARIES & WAGES BASIC	132,247,907	10,406,478	76,624,215	58%
STANDBY ALLOWANCE	1,727,737.00	159,406	966,278	56%
VEHICLE ALLOWANCE	10,875,300.00	916,111	5,975,313	55%
SUB-TOTAL EMPLOYEE COSTS	171,469,160	14,584,118	103,827,564	61%
GROUP LIFE INSURANCE GENERAL	2,063,483	135,901	948,933	46%
INDUSTRIAL COUNCIL LEVY	146,448	7,127	50,081	34%
INSURANCE UNEMPLOYMENT	1,428,407	121,955	839,029	59%
MEDICAL AID SCHEME	13,365,865	1,120,343	7,400,883	55%
PENSION FUNDS	23,012,023	1,927,273	13,383,400	58%
POST-RETIREMENT MEDICAL BENEFITS	2,972,467	272,558	1,948,530	66%
SUB-TOTAL SOCIAL CONTRIBUTION	42,988,693	3,585,157	24,570,855	57%
TOTAL EMPLOYEE COSTS	214,457,853	18,169,275	128,398,420	60%

Analysis of overtime per department

Description	30-Nov		31-Dec		31-Jan	
	Hours	Cost	Hours	Cost	Hours	Cost
Municipal Manager	-	-	-	-	-	-
Corporate Services	20	1,825	62	5,467	46	3,462
Financial Services	192	22,911	172	19,810	625	75,529
Technical Services	7,489	756,145	6,791	715,571	10,178	1,091,196
Community Services	4,416	460,679	5,711	547,840	12,434	1,265,964
LED & Planning	-	-	-	-	56	7,034
Total	12,117	1,241,560	12,736	1,288,688	23,340	2,443,185

The overtime needs to be administered and only real emergencies be attended to after hours, on weekends and on holidays. Each department needs to do proper planning to manage their own budget in order to avoid unnecessary expenditure, thus ensuring that they stay within the budget for the year, to avoid overspending.

