



*"People's power in action"*

**MFMA SECTION 71 REPORT**  
**MONTH ENDING 31 June 2016**

**Municipal Manager**  
**Executive Mayor**

Revenue analysis for the month ending 30 June 2016

Revenue types	Annual Budget 2015/2016	30 June 2016					Fourth Quarter Ending June 2016					
		Budget	(BP-602) Actual Levies	Levies vs Budget	(BM-310) Actual Income	Income vs Levies	Budget	Actual Levies	Levies vs Budget	(GS-560) YTD Levies	Actual Income	Income vs Levies
Property rates	61,895,055	4,849,000	3,702,494	76%	2,783,700	75%	14,547,000	11,099,536	76%	14,287,044	8,315,553	75%
Electricity - conventional	184,220,100	14,485,592	13,521,148	93%	16,370,431	121%	45,803,009	41,036,024	90%	41,079,909	40,773,782	99%
Water	93,086,263	7,975,746	4,819,007	60%	3,608,580	75%	22,494,899	17,035,821	76%	17,610,221	11,728,256	69%
Sanitation	25,950,000	2,162,500	2,303,025	106%	1,476,693	64%	6,487,500	6,909,799	107%	7,019,906	4,364,096	63%
Refuse	21,968,004	1,830,667	1,853,277	101%	1,094,841	59%	5,492,001	5,556,446	101%	5,565,883	3,198,545	58%
<b>Total Direct Services</b>	<b>387,119,422</b>	<b>31,303,505</b>	<b>26,198,951</b>	<b>84%</b>	<b>25,334,245</b>	<b>97%</b>	<b>94,824,409</b>	<b>81,637,626</b>	<b>86%</b>	<b>85,562,963</b>	<b>68,380,232</b>	<b>84%</b>
Other revenue	20,884,000	1,740,333	1,470,232	84%	429,175	29%	5,220,999	4,435,851	85%	11,896,095	1,089,241	25%
Indigent Contribution					2,059,982						7,109,032	
Income Forgone					943,002						2,859,004	
<b>Revenue from levied services</b>	<b>408,003,422</b>	<b>33,043,838</b>	<b>27,669,183</b>	<b>84%</b>	<b>28,766,404</b>	<b>104%</b>	<b>100,045,408</b>	<b>86,073,477</b>	<b>86%</b>	<b>97,459,058</b>	<b>79,437,509</b>	<b>92%</b>
Electricity - prepaid	94,812,276	7,755,644	-		7,328,325		23,962,685	-			20,152,028	
<b>Revenue before operational grants</b>	<b>502,815,698</b>	<b>40,799,482</b>	<b>27,669,183</b>		<b>36,094,729</b>		<b>124,008,093</b>	<b>86,073,477</b>			<b>99,589,537</b>	
Operational grants and subsidies	2,617,000						2,605,000				2,605,000	100%
Equitable share	161,083,246						161,083,000				161,083,000	100%
<b>Total Revenue</b>	<b>666,515,944</b>	<b>40,799,482</b>	<b>27,669,183</b>		<b>36,094,729</b>	<b>-</b>	<b>287,696,093</b>	<b>86,073,477</b>			<b>263,277,537</b>	<b>-</b>

Comments for June 2016 Section 71 Report.

Collection rate for June 2016 on the levied services is 104%.

Collection rate for sanitation and refuse for the month is 64% and 59% against levies respectively.

The collection rate for Property rates is 75% against levies for the month of June.

Vat is not considered as part of income in this report since it will be paid over to SARS.

Deposits and payments in advance are also excluded from revenue collected for the month. Therefore reducing the collection rate.

Conventional electricity revenue for June is 121%.

YTD total is all levies excluding prepaid, grants and incentives on consumer accounts/income foregone.

Total direct services collection rate against levies is 97% for the month.

**BILLING & REVENUE PER TOWN 01/07/2015 - 30/06/2016 (Excluding Pre-paid Electricity)**

Month	Kroonstad			Viljoenskroon			Steynsrus		
	Billing	Revenue	Percentage	Billing	Revenue	Percentage	Billing	Revenue	Percentage
July	28,808,012	14,036,083	49%	4,479,816	2,759,329	62%	724,775	447,933	62%
Aug	27,500,716	18,825,687	68%	4,776,596	3,116,276	65%	782,005	385,778	49%
Sep	27,475,861	24,974,543	91%	4,761,388	3,341,058	70%	1,019,175	437,976	43%
Oct	25,727,578	13,393,801	52%	5,084,477	2,794,632	55%	735,480	325,495	44%
Nov	25,060,434	21,061,558	84%	4,971,454	3,291,188	66%	652,795	412,882	63%
Dec	24,507,940	13,492,180	55%	4,616,807	2,778,788	60%	610,738	260,201	43%
Jan	25,041,779	17,949,710	72%	4,937,428	3,072,521	62%	1,087,441	292,874	27%
Feb	20,390,218	15,063,839	74%	3,765,744	2,662,321	71%	86,480	265,391	307%
Mar	24,759,362	18,593,855	75%	4,257,908	3,020,699	71%	709,620	319,355	45%
Apr	24,194,690	20,401,975	84%	4,672,171	3,008,016	64%	835,933	263,035	31%
May	23,023,609	16,592,911	72%	4,592,217	3,063,461	67%	623,759	376,657	60%
Jun	22,322,561	22,048,231	99%	4,536,225	3,329,885	73%	586,342	385,304	66%
<b>Total</b>	<b>298,812,760</b>	<b>216,434,373</b>	<b>73%</b>	<b>55,452,231</b>	<b>36,238,174</b>	<b>66%</b>	<b>8,454,543</b>	<b>4,172,881</b>	<b>70%</b>

**PRE-PAID ELECTRICITY SALES**

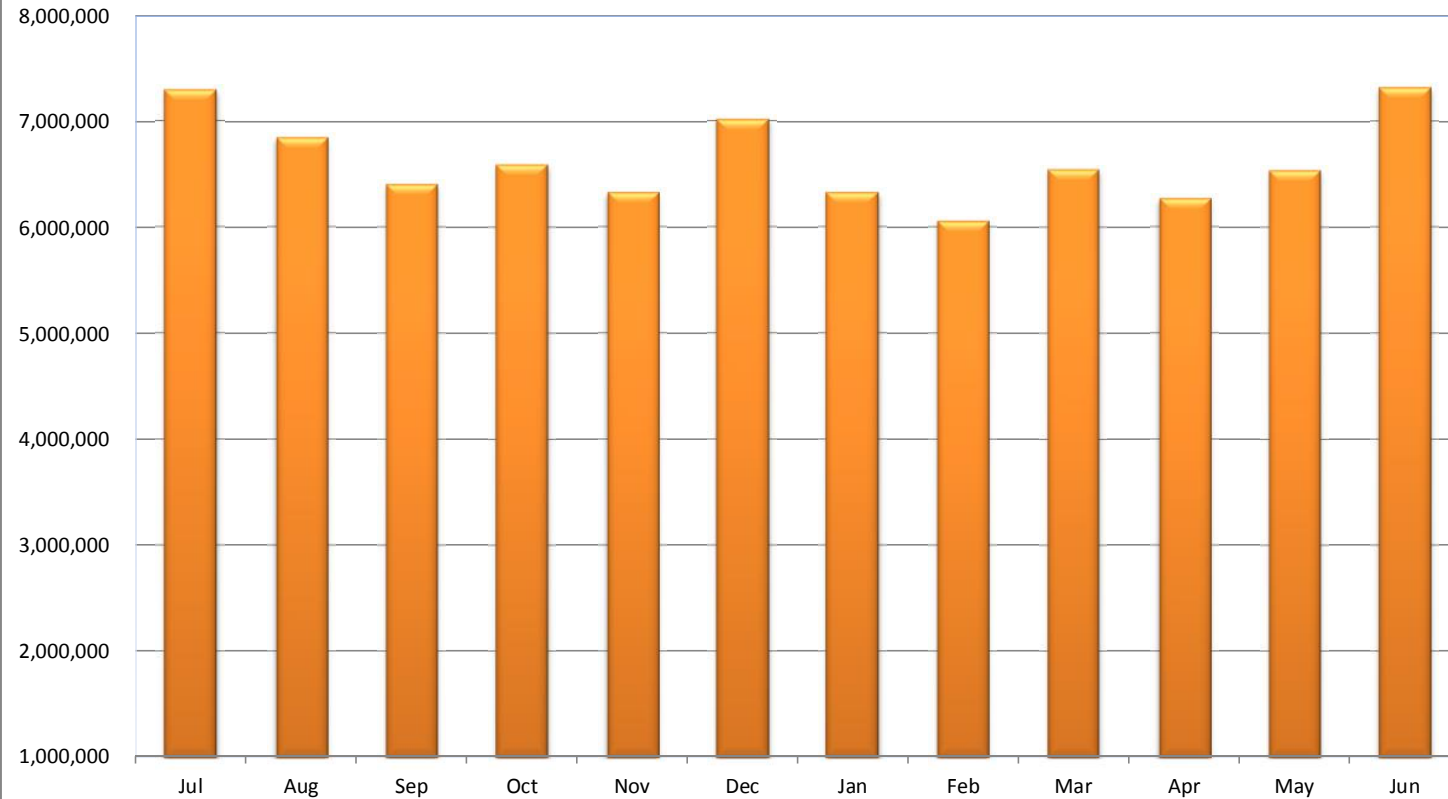
Month	Transactions	Units	Unit Value	Free Units	Avg Val/trans	Total
Jul	115378	6524987	7304098	221500	72	7,304,098
Aug	105562	6144302	6851294	403000	74	6,851,294
Sep	98292	5773132	6412592	409750	74	6,412,592
Oct	102,281	5,922,578	6,602,515	368,822	74	6,602,515
Nov	95,663	5,692,102	6,335,600	417,450	75	6,335,600
Dec	94,369	6,233,506	7,024,965	377,072	85	7,024,965
Jan	97,836	6,590,464	6,334,226	420,350	74	6,334,226
Feb	89,715	5,445,737	6,067,063	426,550	77	6,067,063
Mar	97,642	5,875,615	6,555,122	428,050	76	6,555,122
Apr	96,585	5,682,474	6,277,738	432,500	74	6,277,738
May	101,338	5,931,077	6,545,965	433,250	74	6,545,965
Jun	102,838	6,506,692	7,328,325	438,600	81	7,328,325
						<b>79,639,503</b>

The average collection rate for Kroonstad/Maokeng for June is 99% & 85% for the quarter. Viljoenskroon/Rammulutsi is 73% for the month.

Kroonstad/Maokeng generated a revenue of R22m for the month & R59m for the quarter, Viljoenskroon/Rammolutsi's R3.3m for June & Steynsrus/Matwangtlwang generated R385 304 for June 2016.

The revenue generated through prepaid electricity for June is R7.3m for the month & R20.1m for the quarter. The electricity vendors are contributing to these sales.

## Prepaid Electricity Sales 2015-16



**Analysis of Debtors as at 30 June 2016**

	<b>0 - 30 Days</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 - 120 Days</b>	<b>Total</b>
<b>Debtors Age Analysis By Income</b>					
Water Tariffs	5,250,793	4,183,195	3,495,023	172,065,610	184,994,621
Electricity Tariffs	11,009,845	1,290,894	700,631	20,686,345	33,687,715
Rates (Property Rates)	2,555,904	980,862	697,289	25,042,831	29,276,886
Sewerage / Sanitation Tariffs	1,702,521	937,461	803,602	40,913,035	44,356,619
Refuse Removal Tariffs	1,334,641	754,833	662,213	28,565,930	31,317,617
Other	1,987,629	1,797,632	2,886,718	62,478,558	69,150,537
<b>Total By Income Source</b>	<b>23,841,333</b>	<b>9,944,877</b>	<b>9,245,476</b>	<b>349,752,309</b>	<b>392,783,995</b>
<b>Debtors Age Analysis By Customer Group</b>					
Government	3,697,922	795,795	555,997	4,590,089	9,639,803
Business	9,415,105	926,893	475,495	11,095,331	21,912,824
Households	7,986,125	5,663,128	5,795,425	187,239,695	206,684,373
Other	2,742,181	2,559,061	2,418,559	146,827,194	154,546,995
<b>Total By Customer Group</b>	<b>23,841,333</b>	<b>9,944,877</b>	<b>9,245,476</b>	<b>349,752,309</b>	<b>392,783,995</b>

<b>Highlights</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>
<b>Services</b>			
Councillors' debt	R 125,697	R 127,351	R 126,316
Officials debt	R 1,565,286	R 1,551,637	R 1,508,832
<b>Sundry debtors</b>			
Telephones (Officials & Councillors)	R 310,756	R 312,815	R 355,070
Study loans	R 94,802	R 95,548	R 97,124
<i>Indigents</i>	R 95,587,173	R 97,544,806	R 100,746,092
<b>Total Debt 90 Days +</b>	<b>R 339,748,159</b>	<b>R 338,309,350</b>	<b>R 349,752,309</b>

<b>Creditors</b>	<b>0 - 30 Days</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 - 120 Days</b>	<b>121 - 150 Days</b>	<b>151 - 180 Days</b>	<b>181 Days - 1 Year</b>	<b>Over 1 Year</b>	<b>Total</b>
Bulk Electricity	29,956,532	33,123,945	-	-	-	-	-	-	63,080,477
Loan repayments	800,000	-	-	-	-	-	-	-	800,000
Trade Creditors	-	-	-	-	-	-	-	-	-
Auditor General	118,268	63,089	424,548	-	-	-	-	-	605,905
DWAS	-	148,467	266,256	212,752	233,826	-	-	17,793,513	18,654,813
SITA	-	-	-	-	-	-	-	1,223,162	1,223,162
WSSA	-	-	-	-	-	-	-	-	-
GOVERNMENT GARAGE	272,555	272,555	518,148	-	-	-	-	4,756,511	5,819,769
OTHER CREDITORS	6,000,000	-	-	-	-	-	-	-	6,000,000
<b>Total</b>	<b>37,147,355</b>	<b>33,608,056</b>	<b>1,208,952</b>	<b>212,752</b>	<b>233,826</b>	<b>-</b>	<b>-</b>	<b>23,773,186</b>	<b>96,184,126</b>

**OPERATING EXPENSES**

DESCRIPTION	Annual Budget 2015/2016	Actual 30-Jun-16	YTD 30-Jun-16	Variance	% Exp
EMPLOYEE RELATED COSTS	198,576,490	16,395,110	199,104,355	-527,865	100%
REMUNERATION OF COUNCILLORS	16,596,317	1,463,472	17,824,722	-1,228,405	107%
BULK PURCHASES	214,107,438	15,207,251	183,618,009	30,489,429	86%
CONTRACTED SERVICES	29,191,470	2,201,624	24,170,743	5,020,727	83%
TOTAL REPAIR AND MAINTENANCE	56,534,241	2,814,635	44,239,336	12,294,905	78%
DEPRECIATION ON ASSETS	21,190,004	1,765,834	21,190,004	-	100%
CONTRIBUTIONS TO BAD DEBTS	5,564,000	463,667	5,564,000	-	100%
GENERAL EXPENSES	113,332,350	5,465,552	98,726,704	14,605,646	87%
<b>TOTAL EXPENDITURE (NETT)</b>	<b>655,092,310</b>	<b>45,777,145</b>	<b>594,437,873</b>	<b>60,654,437</b>	<b>91%</b>

**CONTRACTED SERVICES**

Description	Annual Budget 2015/2016	Actual 30-Jun-16	YTD 30-Jun-16	Variance	% Exp
CASH COLLECTION COST (DEPOSIT FEES)	510,813	35,279	419,849	90,964	82%
INTERNAL AUDIT	3,175,000	-	1,481,920	1,693,080	47%
PERFORMANCE MANAGEMENT	370,000	-	171,780	198,220	46%
METER READING FEES	1,287,231	-	1,143,370	143,861	89%
RAILWAY SIDING	686,689	-	97,973	588,716	14%
SECURITY (MONITORING OF ALARMS)	661,737	50,510	465,953	195,784	70%
SECURITY SERVICES	22,500,000	2,115,835	20,389,897	2,110,103	91%
<b>CONTRACTED SERVICES</b>	<b>29,191,470</b>	<b>2,201,624</b>	<b>24,170,743</b>	<b>5,020,727</b>	<b>83%</b>

**OPERATING EXPENSES**

DESCRIPTION	Annual Budget 2015/2016	Actual 30-Jun-16	YTD 30-Jun-16	Variance	% Exp
ABET TRAINING	55,000	-	-	55,000	0%
ACTIVITIES DISABILITIES	52,800	-30,702	13,675	39,125	26%
ACTIVITIES YOUTH OFFICER	675,000	84,750	469,257	205,743	70%
ADVERTISEMENTS	336,442	4,505	285,626	50,816	85%
AUDIT FEES (EXTERNAL)	4,565,870	-70,694	2,719,892	1,389,391	60%
BANK CHARGES	2,247,844	185,327	2,101,321	146,523	93%
BIOLOGICAL RISK ASSESSMENT	-	-	-	-	0%
BOOKS & MAGAZINES	22,995	-	2,742	20,253	12%
BURSARIES	-	-	-	-	0%
CHEMICALS	6,581,864	926,396	4,342,393	2,239,471	66%
CIVIC FUNERALS	140,000	40	116,688	23,312	83%
CLEANING CAMPAIGN	35,000	12,813	17,786	17,214	51%
CLEANING MATERIALS	412,044	19,204	374,262	37,782	91%
COMMISSION PAID	4,234,691	352,826	3,876,794	357,897	92%
COMMITTEES AUDIT	325,000	-2,004	171,984	153,016	53%
COMMITTEES CHILDCARE	52,800	-	52,560	240	100%
COMMITTEES HIC/AIDS	99,999	-8,333	37,817	62,182	38%
COMMITTEES LOCAL SPORT	45,000	-	40,920	4,080	91%
COMMITTEES OLD AGE	52,800	-	42,480	10,320	80%
COMMITTEES WARDS	1,375,000	21,524	1,310,380	64,620	95%
COMMONAGE	4,000	-	-	4,000	0%
CONFERENCES/SEMINARS/MEETINGS	2,079,615	117,866	1,891,718	211,897	91%
PROFESSIONAL FEES	5,048,900	-	4,396,999	651,901	87%
DECORATION MATERIAL	14,000	-	-	14,000	0%

**OPERATING EXPENSES**

DESCRIPTION	Annual Budget	Actual 30-Jun-16	YTD 30-Jun-16	Variance	% Exp
DISCIPLINARY HEARINGS	5,000	-	-	5,000	0%
EMPLOYMENT EQUITY	5,000	-	-	5,000	0%
EMPL ASST PROGRAMME	105,000	1,496	47,510	57,490	45%
ENTERTAINMENT COST	469,346	27,799	412,043	57,303	88%
EVENTS LOGISTICS	10,000	-	9,100	900	91%
FUEL & LUBRICANTS	6,686,693	367,546	4,823,640	1,963,053	72%
FUNERAL ATTENDANCE	6,167	-	-	6,167	0%
GRAVE - NUMBERS	7,000	-	5,856	1,144	84%
GRANT EXP - FMG	1,675,000	270,540	1,523,773	151,227	91%
GRANT EXP - LG SETA MANDATORY	602,784	247,294	380,720	222,064	63%
GRANT EXP - MSIG	930,000	-392,912	465,644	464,356	50%
INDIGENT - CONTRIBUTIONS	23,546,130	2,059,982	27,811,447	-4,265,317	118%
INSURANCE GENERAL	3,200,000	19,731	2,945,801	254,199	92%
INSURANCE GENERAL EXCESS	578,007	-199,658	-111,892	689,899	-19%
INTERNSHIP & EXPERIENTAL TRAINING	20,000	-	-	20,000	0%
INTERVIEW EXPENSES	8,000	2,644	7,586	414	95%
INTERIM SURVEY OF ERVIN	5,628	-	-	5,628	0%
LABORATORY CONSUMABLES	34,462	137	22,272	12,190	65%
LABORATORY FEES	2,149,003	-	344,066	1,804,937	16%
LATE PAYMENT - CREDITORS	50,000	700	170,118	-120,118	340%
LEANER SHIP	20,000	-	142	19,858	1%
LEGAL FEES	1,540,573	32,809	1,531,694	8,879	99%
LICENSES OTHER	1,746,874	183,326	1,473,448	273,426	84%
LICENCES PUBLIC	3,600	-	639	2,961	18%
LICENSES VEHICLES	475,326	26,726	321,936	153,391	68%
MEDICAL EXAMINATIONS	365,000	-	333,526	31,474	91%
MEDICINES	5,880	-	1,596	4,284	27%
MEMBERSHIP FEES	9,000	-	2,736	6,264	30%
M SOLAR/SCOA PROJECT	-	-	25,728	430,860	-100%
PAUPER BURIALS	57,574	7,385	51,023	6,551	89%
PENSIONERS GRANT	8,080	850	8,315	-235	103%
POSTAL SERVICES(POSTAGE & TELEGRAMS)	1,361,536	-42,793	1,159,688	201,848	85%
POSTOFFICE & EASYPAY COMMISSION	451,128	29,174	336,040	115,088	74%
PRE-PAID METERS	1,685,000	21,250	843,586	841,414	50%
PRINTING & STATIONERY	2,416,111	-1,473	1,930,705	461,406	80%
PRODUCTIONS,SHOWS & MARKETING	-	-	-	-	0%
PROTECTIVE CLOTHING	2,216,312	108,504	1,633,497	582,815	74%
PUBLICITY (MARKETING/BRANDING)	8,000	-	740	7,260	9%
RECREATION	2,000	-	-	2,000	0%
RECRUITMENT FEES	16,500	-676	13,660	2,840	83%
RENT - OFFICE EQUIPMENT & OTHER	1,380,975	91,447	560,879	820,096	41%
RENT - VEHICLES	4,397,300	-219,800	2,342,324	1,954,976	53%
RETIREE AWARDS	5,000	-	-	5,000	0%
SALGA MEMBERSHIP FEES	2,216,810	-243,477	1,973,333	243,477	89%
SKILLS DEVELOPMENT LEVY	1,299,540	144,527	1,704,852	-405,312	131%
SOCIAL PROGRAMS	869,965	26,513	862,831	7,134	99%
STOCK AND MATERIAL	340,779	15,253	230,637	110,142	68%
SUBSCRIPTION FEES	5,103	-	-	5,103	0%
SUPPLEMENTARY VALUATIONS	158,048	26,000	155,000	3,048	98%
TELEPHONE & FAX	2,187,138	196,612	2,186,929	209	100%
TOURISM	55,500	-	28,848	26,652	52%
TOWN PLANNING COST	100,000	-	-	100,000	0%
TRAFFIC SIGNS	207,776	-	139,010	68,766	67%

**OPERATING EXPENSES**

<b>DESCRIPTION</b>	<b>Annual Budget</b>	<b>Actual 30-Jun-16</b>	<b>YTD 30-Jun-16</b>	<b>Variance</b>	<b>% Exp</b>
TRAINING STAFF	100,000	20,000	90,698	9,302	91%
TRAINING COUNCILLORS	36,074	-	10,560	25,514	29%
WEED KILLERS / PEST CONTROL	280,000	-	262,878	17,122	94%
WINDEED	47,594	2,875	35,093	12,501	74%
WORKMENS COMPENSATION	890,000	-	710,241	179,759	80%
<b>GENERAL EXPENSES</b>	<b>95,515,980</b>	<b>4,443,849</b>	<b>82,085,789</b>	<b>13,430,191</b>	<b>86%</b>



## CASH FLOW ANALYSIS FOR THE MONTH ENDING

Detail

Jun-16

### Cash Receipts by Source

Property rates	2,782,423
Service charges - electricity revenue	23,584,235
Service charges - water revenue	3,946,992
Service charges - sanitation revenue	1,683,430
Service charges - refuse revenue	1,683,430
Service charges - other	-
Interest earned - outstanding debtors	268,395
Fines	-
Transfer receipts - operational	-
Other revenue	17,087,370
<b>Cash Receipts by Source</b>	<b>51,036,275</b>

### Other Cash Flows/Receipts by Source

Transfer receipts - capital	-
Borrowing long term/refinancing	-

### Total Cash Receipts by Source

-

### Cash Payments by Type

Employee related costs	16,395,109
Remuneration of councillors	1,463,472
Bulk purchases - Electricity	14,953,211
Contracted services	2,201,624
General expenses	7,780,484
<b>Cash Payments by Type</b>	<b>42,793,900</b>

### Other Cash Flows/Payments by Type

Capital assets	8,525,968
Repayment of borrowing	-

### Total Cash Payments by Type

51,319,868

### Net Increase/(Decrease) in Cash Held

-283,593

### Cash/cash equivalents at the month/year begin:

5,346,734

### Cash/cash equivalents at the month/year end:

5,063,141

Report on conditional grants at 30 June 2016

Municipality:

FS201 Moqhaka

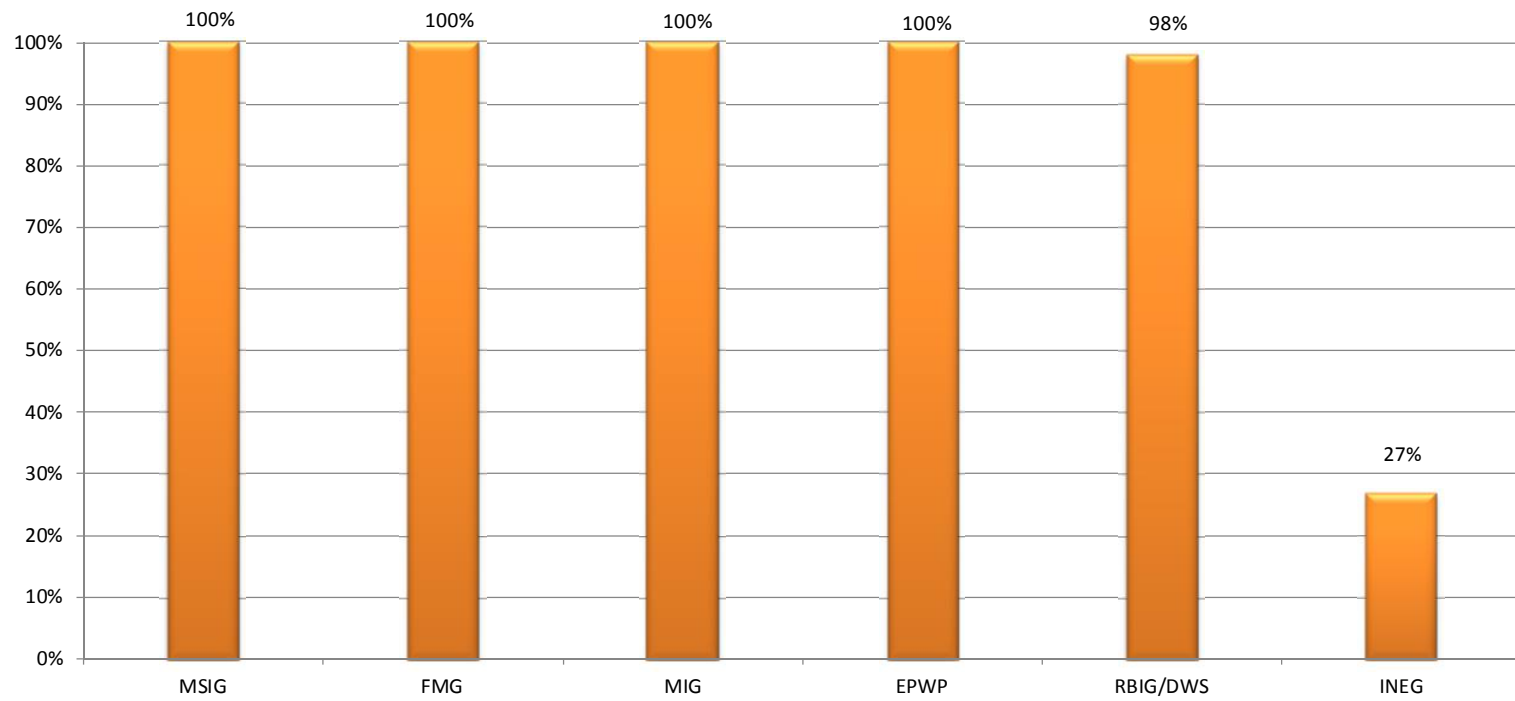
Financial Accounting for Grant Funds Received and Expended

	Municipal Systems Improvement Grant (MSIG)	Finance Management Grant (FMG)	Municipal Infrastructure Grant (MIG)	Extended Public Works Programme (EPWP)	RBIG/DWS	Integrated National Electrification Programme Grant (INEG)
<b>DORA Allocation for the 2015/16</b>	930,000	1,675,000	38,899,000	1,151,000	-	-
<b>Unspent grants at beginning of the financial year</b>	-	-	-	-	-	5,000,000
Received Prior Months	-	-	31,551,000	806,000	69,649,812	-
Received This Month	930,000	1,675,000	7,348,000	345,000	-	-
<b>Total Funds Received</b>	<b>930,000</b>	<b>1,675,000</b>	<b>38,899,000</b>	<b>1,151,000</b>	<b>69,649,812</b>	<b>5,000,000</b>
Spent Prior Months	858,557	1,253,233	36,474,505	1,051,401	65,820,502	1,339,780
Spent This Month	71,443	421,767	2,424,495	99,599	2,524,671	-
Total Funds Spent	930,000	1,675,000	38,899,000	1,151,000	68,345,173	1,339,780
<b>Total funds Received and Not Spent</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,304,639</b>	<b>3,660,220</b>
<b>Percentage of Funds Spent</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>98%</b>	<b>27%</b>
Funds Currently Committed but Not Spent	-	-	-	-	-	-
Scheduled Transfers Withheld	-	-	-	-	-	-

Capital Government grants and subsidies consist of the following:

Municipal Infrastructure Grant	38,899,000
DWS (Regional Bulk Infrastructure Grant)	69,649,812
EPWP (Incentive)	1,151,000
DoE (Department of Energy)	5,000,000
<b>Total</b>	<b><u>114,699,812</u></b>

### GRANTS SPENDING 2015/16



## REPORT ON STAFF BENEFITS: Staff costs analysis for the month of June 2016 (MFMA Section 66)

### Summary of Section 66 of the MFMA - Salaries and Wages (Staff Benefits)

DESCRIPTION	Budget 2015/16	Actual	YTD	% Exp
ANNUAL BONUS	8,833,681	569,398	8,287,228	94%
HOUSING SUBSIDY	1,090,918	95,802	1,022,847	94%
OTHER ALLOWANCES	939,476	75,449	857,906	91%
OVERTIME	14,063,453	1,347,047	16,382,513	116%
TELEPHONE ALLOWANCE	485,806	34,606	405,141	83%
SALARIES TEMPORARY STAFF	359,779	-	-	0%
SALARIES & WAGES BASIC	123,015,651	10,311,412	123,395,439	100%
STANDBY ALLOWANCE	1,586,150	121,680	1,525,241	96%
VEHICLE ALLOWANCE	8,945,611	813,108	9,242,771	103%
LONG-SERVICE AWARDS	17,632	-	-	0%
<b>SUB-TOTAL EMPLOYEE COSTS</b>	<b>159,338,157</b>	<b>13,368,500</b>	<b>161,119,086</b>	<b>101%</b>
GROUP LIFE INSURANCE GENERAL	1,805,391	126,056	1,670,201	93%
INDUSTRIAL COUNCIL LEVY	83,914	6,895	79,409	95%
INSURANCE UNEMPLOYMENT	1,295,247	114,523	1,253,894	97%
MEDICAL AID SCHEME	11,873,061	1,047,816	11,346,920	96%
PENSION FUNDS	21,343,416	1,731,320	21,050,798	99%
POST-RETIREMENT MEDICAL BENEFITS	2,837,304	-	2,584,047	91%
<b>SUB-TOTAL SOCIAL CONTRIBUTION</b>	<b>39,238,333</b>	<b>3,026,610</b>	<b>37,985,269</b>	<b>97%</b>
<b>TOTAL EMPLOYEE COSTS</b>	<b>198,576,490</b>	<b>16,395,110</b>	<b>199,104,355</b>	<b>100%</b>

## Analysis of overtime per department

### Description

Municipal Manager  
 Corporate Services  
 Financial Services  
 Technical Services  
 Community Services  
**Total**

	30-Apr		31-May		30-Jun	
	Hours	Cost	Hours	Cost	Hours	Cost
Municipal Manager	64	6,843	-	-	-	-
Corporate Services	80	6,457	50	6,632	136	11,099
Financial Services	370	48,001	363	46,653	235	30,689
Technical Services	9,272	858,748	7,551	663,450	8,000	707,637
Community Services	6,789	685,012	5,733	526,137	5,329	509,188
<b>Total</b>	<b>16,575</b>	<b>1,605,061</b>	<b>13,697</b>	<b>1,242,872</b>	<b>13,700</b>	<b>1,258,613</b>

The overtime needs to be administered and only real emergencies be attended to after hours, on weekends and on holidays. Each department needs to do proper planning to manage their own budget in order to avoid unnecessary expenditure, thus ensuring that they stay within the budget for the year, to avoid overspending.

