



## MOQHAKA LOCAL MUNICIPALITY

### REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS (Over R30 000.00 up to a transactions value of R200 000.00 VAT included)

REFERENCE NUMBER: 5/1/1/2020-21    CLOSING DATE: 18 MARCH 2021    CLOSING TIME: 12:00 PM  
NON-REFUNDABLE FEE: **R 163.00**

Description	Contact Person
ASSESSMENT OF FIVE (5) DIRECTORS & TRANSFER OF SKILL	Ms E N Lungu Tel: 056 216 9375 Email Address: eunicel@moqhaka.gov.za

#### ELIGIBILITY CRITERIA

Only those suppliers who:

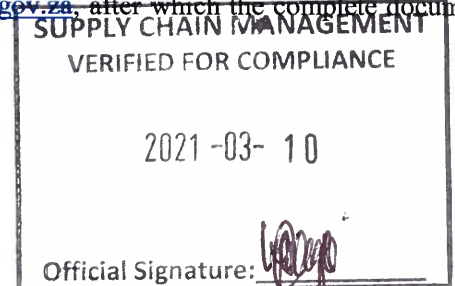
- Service providers that are willing and able to deliver services within 14 days of receiving official appointment letter
- Service providers that are willing to keep their prices constant for a period of 30 days after the closing date of the RFQ
- Quotes in line with the procurement ranges for this RFQ (i.e. R30 000.00 to R200 000.00)
- **Qualifications:** The Lead Consultant must have a relevant post graduate qualification in public administration or management
- **Experience:** The Lead Consultant must have undertaken and completed at least five (5) similar assignments in local government before. Attach five (5) reference letters of references must be attached to the quotation

#### **PAYMENT OF NON-REFUNDABLE FEE**

Payment of the non-refundable fee of R163.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of EFT payment should then be forwarded to the SCM office via email to [palesal@moqhaka.gov.za](mailto:palesal@moqhaka.gov.za) or [dineom@moqhaka.gov.za](mailto:dineom@moqhaka.gov.za) or [agnesm@moqhaka.gov.za](mailto:agnesm@moqhaka.gov.za), after which the complete document containing the MBD forms will be forwarded to the bidder.

#### **Moqhaka Local Municipality Banking Details:**

Bank: ABSA Bank Kroonstad  
Account Number: 40-5327-4876  
Branch Code: 334536  
Bidder Reference: Company Name and RFQ Number



#### **SUBMISSION DETAILS**

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad. Or via e-mail to [agnesm@moqhaka.gov.za](mailto:agnesm@moqhaka.gov.za), [palesal@moqhaka.gov.za](mailto:palesal@moqhaka.gov.za) and [dineom@moqhaka.gov.za](mailto:dineom@moqhaka.gov.za).

#### **CONTACT DETAILS FOR ENQUIRIES**

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9303 / 9143.  
For Technical, queries contact Ms E Lungu at 056 216 9375.