



TENDER INVITATION

Moqhaka Local Municipality hereby invites interested prospective bidders to submit offers for the following proposals:

BID NO.	DESCRIPTION	BID AMOUNT	EVALUATION CRITERIA	CIDB GRADING	CONTACT PERSON	COMPULSORY BRIEFING SESSION	CLOSING DATE FOR TENDERS
2/2/1/2020-21	Renovations of Maokeng Offices	Non-Refundable Fee: R 510	80/20	1GB PE or Higher	Mr. N Motaung Tel: 056 216 9241 E-mail: Ngope@moqhaka.gov.za	Maokeng Office, on Wednesday 05 May 2021 @ 12:00 pm	Thursday, 13 May 2021 @ 12:00 pm
2/2/2/2020-21	Panel of Service Providers for the Removal and Destruction of Records/ Archives Belonging To Moqhaka Local Municipality For The Period of Three Years As and When Required	Non-Refundable Fee: R 250	80/20	N/A	Mr. N Motaung Tel: 056 216 9241 E-mail: Ngope@moqhaka.gov.za	There will not be a briefing session.	Tuesday, 01 June 2021 @ 12:00 pm
2/2/3/2020-21	Request For Panel For The Provision of Legal Services (Including Labour Law Matters) To Council For The Period of Three Years	Non-Refundable Fee: R 3 240	80/20	N/A	Mr. R Odendaal Tel: 056 216 9421 E-mail: Rian@moqhaka.gov.za	There will not be a briefing session.	Monday, 31 May 2021 @ 12:00 pm
3/2/17/2020-21	Re-Advertisement: Upgrading of C Sewer Pump Station At Kroonstad	Non-Refundable Fee: R 2 040	80/20	3ME & Above	Ms. L Ngobeni Tel: 056 216 9255 E-mail: leraton@moqhaka.gov.za	There will not be a briefing session.	Thursday, 13 May 2021 @ 12:00 pm

3/2/19/2020-21	Panel of Service Providers For Repair, Replacement and Supply of Water Meters For Period of Three Years (As and When Required) Within Moqhaka Local Municipality	Non-Refundable Fee: R 3 240	80/20	N/A	Ms. L Ngobeni Tel: 056 216 9255 E-mail: leraton@moqhaka.gov.za	There will not be a briefing session.	Monday, 31 May 2021 @ 12:00 pm
3/2/18/2020-21	Panel Of Tyre Workshops For Supply, Delivery, Tyre Fitment, Wheel Puncture Repairs And Wheel Alignment For A Period Of Three Years.	Non-Refundable Fee: R 3 240	80/20	N/A	Ms. T Skosana Tel: 056 216 9245 E-mail: tshepisos@moqhaka.gov.za	There will not be a briefing session.	Tuesday, 01 June 2021 @ 12:00 pm

Bid documents will be available on from 05 May 2021 from 09:00 am to 15:00pm until the 13 May 2021 / 31 May 2021 / 01 June 2021 (Closing date), upon payment of a cash non-refundable fee as per document, at the cashier office, Municipal Building, Hill Street, Kroonstad.

Submission of Tenders:

By hand: Bid documents and supporting documents must be sealed and externally endorsed with the **Bid Name, Bid Number and Bid Description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad.

Opening of Tenders

Tenders will be opened in public.

Bidders must take note of the following:

- **NB: Bid no: 3/2/19/2020-21** If the bidder is required by law to prepare annual financial statements for auditing, their audited annual financial statements for the past three years or since their establishment if established during the past three years;
- **NB: Bid no: 3/2/17/2020-21** bidders who previously bought the tender document can get it for free from the SCM offices, but must complete and submit it again;
- **NB: Bid no: 2/2/1/2020-21** At site meeting will be held at the Maokeng Office, on Wednesday 05 May 2021 @ 12:00 pm so that the bidders can see exactly what needs to be repaired;
- The Bid Document contains the MBD1, MBD 2, MBD3.1, MBD3.2, MBD3.3 (if applicable), MBD 4, MBD 5 (if applicable), MBD 6.1, MBD 6.2 (if applicable), MBD7, MBD 8, MBD 9 and the General Conditions of Contract;
- **All MBD's must be signed and witnessed by two witnesses, where requested. Unsigned bids will be disqualified;**
- Bidders should be registered on CSD Website at www.csd.gov.za and the proof of CSD Registration Documents must be attached;
- **The Company's registration documents, Tax Clearance Certificate / TCC Pin and ID (preferably certified) copies not older than six (6) months (180 days) of the company's directors must also be attached;**

- The bidding company must submit their Municipal rates and taxes statement, which is not older than three (3) months (90 days) in arrears or valid lease agreement which is in the name of the business and, which must stipulate the responsibility of payment of municipal services;
 - If the responsibility of payment of municipal services is that of the lessee, please provide proof of payment of those services;
 - If the business operates from the different address as per the CIPC document, an affidavit certified by the commissioner of oaths must be attached;
 - If the statement is in the Landlord's or Director's name an affidavit certified by the commissioner of oaths must be attached;
- Bidders must submit an original or certified copy of the B-BBEE Status Level Verification Certificate to substantiate their B-BBEE rating claims and B-BBEE status should also be captured upon CSD Registration;
- **Only SANAS Accredited B-BBEE Certificate and the Sworn B-BBEE Affidavit- B-BBEE Exempted Micro Enterprise which is signed by the commissioner of oaths will be accepted. No other B-BBEE Certificates will be acceptable according to the new Preferential Procurement Regulations (PPR);**
- Bidders who do not have B-BBEE Certificates will not be disqualified but will not qualify for B-BBEE points;
- In terms of Joint Venture: bidders must attach a joint venture agreement and ID (preferably certified) copies of the Company's Directors;
- Late, unsigned or incomplete bids will be disqualified;
- Bids must only be submitted on the bid documentation provided by the Moqhaka Local Municipality;
- Bids will be evaluated according to the 80/20 or 90/10 for preferential points system;
- Tenders submitted are to hold good for the period up until 90 days;
- No bids will be considered from persons in the service of the state as defined in the municipal supply chain management regulations (government gazette no 27636 dated 30 may 2005);
- Preference will be given to service providers within Moqhaka Local Municipality;
- Moqhaka Local Municipality reserves the right to appoint, contract with and monitor the performance of any service provider it deems will offer the best service in line with the specifications / requirements.
- The lowest bid/proposal will not necessarily be accepted and the Municipality reserves the right to accept, where applicable, a part or portion of any bid or (where possible) accepts bids/proposals from multiple bidders.
- The Municipality also reserves the right, in its sole discretion, to re advertise or not to award the tender;
- Young people, women and people with disabilities are also encouraged to bid;
- Failure to attach the above mentioned copies will result to a tender being non-responsive;
- The municipality will only communicate the outcome of the bid with the successful bidder and more information can be obtained from the municipal website.

Enquiries

All enquiries pertaining to Supply Chain Management Matters can be directed to at 056 216 9303 / 056 216 9183