



MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
(Over R30 000.00 up to a transactions value of R200 000.00 VAT included)

REFERENCE NUMBER: 7/1/3/2021-22 CLOSING DATE: 25 OCTOBER 2021

CLOSING TIME: 12:00 PM

NON-REFUNDABLE FEE: **R 176.00**

Description		Contact Person
SUPPLY AND DELIVERY OF OFFICE FURNITURE		Ms. D. Tau Tel: 056 216 9505 Email Address: dikeledit@moqhaka.gov.za
Item	Quantity	
•Executive Desk – Incl. open L-extension 2000 (L) x 2000 (W) x 732 (H)	7	
•High-back black leather chairs with Arms	16	
•Black high-back chairs with arms	5	
•Black visitors chairs	20	
•Office wooden chest of drawer cabinets with 4 drawers	20	
•4 drawers wooden filing cabinets	6	
•Wooden office desks with 3 drawers	6	
•5 seater airport chair/hospital chair/waiting area chair- flash silver colour	4	

ELIGIBILITY CRITERIA

Only those suppliers who:

- Adhere to the stipulated minimum threshold for local production and content of as prescribed by National Treasury, circular no 7 of 2019-20, for all items listed in the schedule of quantities. **The Bidder must fully complete the MBD6.2 as well as Annexure C.**
- Are willing and able to supply the required products within 30 days from receiving the official appointment letter,
- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 60 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R200 000.00) will be considered for further evaluation.

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R176.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of EFT payment should then be forwarded to the SCM office via email to palesal@moqhaka.gov.za or dineom@moqhaka.gov.za or agnesm@moqhaka.gov.za, after which the complete document containing the MBD forms will be forwarded to the bidder.

Moqhaka Local Municipality Banking Details:

Bank: ABSA Bank Kroonstad
Account Number: 40-5327-4876
Branch Code: 334536
Bidder Reference: Company Name and RFQ Number



SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad. Or via e-mail to palesal@moqhaka.gov.za and dineom@moqhaka.gov.za.

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9303 / 9183.

For Technical, queries contact Ms. Lieketseng Mapane (056) 216 9419.