



MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
(Over R30 000.00 up to a transactions value of R200 000.00 VAT included)

REFERENCE NUMBER: 1/1/1/2022-23 CLOSING DATE: 18 JULY 2022 CLOSING TIME: 12:00 PM
NON-REFUNDABLE FEE: R 50.00

Table with 2 columns: Description and Contact Person. Description includes 'INVESTMENT PROPERTY VALUATION' and 'COMPANY EXPERIENCE'. Contact Person includes 'Ms. I Mokheseng' and 'Email: irenem@moqhaka.gov.za'. Includes a stamp: 'SUPPLY CHAIN MANAGEMENT VERIFIED FOR COMPLIANCE 2022-07-08'.

Table with 4 columns: Name of institution, Name of project, Contact Person, Project start/end date.

N.B: Above table should be completed with proof of similar works done. Failure to complete the table and make the necessary attachments will lead to the disqualification of the quote as non-responsive.

KEY PERSONNEL Service Providers are required to list the key personnel along with their qualifications and registrations that will be working on this project.

No	Designation	Surname & Names	Qualification

N.B: CVs of the key personnel are to be attached. Failure to complete the table and make the necessary attachments will lead to the disqualification of the quote as nonresponsive.

ELIGIBILITY CRITERIA

Only those suppliers who:

- Are willing and able to supply the services within 30 days from receiving the official appointment letter,
- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 90 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R200 000.00) will be considered for further evaluation.

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R50.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of EFT payment should then be forwarded to the SCM office via email to palesal@moqhaka.gov.za or agnesm@moqhaka.gov.za, after which the complete document containing the MBD forms will be forwarded to the bidder.

Moqhaka Local Municipality Banking Details:

Bank: ABSA Bank Kroonstad
Account Number: 40-5327-4876
Branch Code: 334536
Bidder Reference: Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad. Or via e-mail to agnesm@moqhaka.gov.za and palesal@moqhaka.gov.za

CONTACT DETAILS FOR ENQUIRIES

**All enquiries pertaining to Supply Chain Management Matters contact 056 216 9183.
For Technical queries contact Ms Irene Mokheseng at 056 216 9142.**