



MOQHAKA LOCAL MUNICIPALITY


REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS (Over R30 000.00 up to a transactions value of R200 000.00 VAT included)

REFERENCE NUMBER: 5/1/1/2022-23

CLOSING DATE: 25 JULY 2022

CLOSING TIME: 12:00 PM

NON-REFUNDABLE FEE: **R 50.00**

Description	Contact Person
<p>SUPPLY, DESIGN & DELIVERY OF MARKETING AND BRANDING MATERIAL</p> <p>The service providers must supply and deliver the Communications office with the following specifications:</p> <p>A-Frame Banner – 4 2m*1m=2 3m*1m=2 Digitally Double Printed (Cloth)</p> <p>Telescopic Banner – 4 4m*80cm=2 3m*80cm=2 Fibre Glass Hardware Digitally Double Printed (Cloth)</p> <p>Horse Shoe Banner – 2 1m*80cm=2 Fiberglass hardware with Pegs Digitally Double Printed (Cloth)</p> <p>Pull Up Banner Luxury Chrome – 4 80cm*1.8m=4 Digitally Double Printed (PVC)</p> <p>Pop Up Banner – 2 1,8cm*80cm=2 Fiberglass hardware with Pegs Digitally Double Printed (Cloth)</p> <p>X-Frame Banner – 5 60cm*1.6m=3 80cm*1.8m=4 Digitally Single Printed onto PVC Steel and Fibreglass Hardware</p> <p>Harp Banner – 6 4m*80cm=2 3m*80cm=4 Fibre Glass Hardware Digitally Double Printed (Cloth)</p> <p>Wall Banner – 3 2.25m*5.5m=1 2.25m*4.5m=2 Digitally Single Printed Banner weave (Cloth) Lightweight Aluminium Frame</p> <p>Gazebo – 2 3m*6m=2</p>	<p>Mr T.D Kheswa Tel: 056 216 9119 Email Address: dikak@moqhaka.gov.za</p> <div data-bbox="852 927 1241 1196" style="border: 1px solid black; padding: 5px; text-align: center;"><p>SUPPLY CHAIN MANAGEMENT VERIFIED FOR COMPLIANCE</p><p>2022 -07- 15</p><p>Official Signature </p></div>

Digitally Printed onto water resistant canvas Lightweight Aluminium Frame Tool-kit included (pegs and rope) Fabric Table Cloths – Banner weave 2.5m= 10 5m= 10	
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Outdoor 5 Pole Cluster Base – 4
Ground Spike – 8

ELIGIBILITY CRITERIA

Only those suppliers who:

- Are willing and able to supply the required products within 30 days from receiving the official appointment letter,
- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 90 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R200 000.00) will be considered for further evaluation.
- **Suppliers should submit a copies of the designs of the items to be provided.**
- **Formal detailed quotations to be submitted in line with the designs attached and requirements of the RFQ advertisement.**

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R50.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of EFT payment should then be forwarded to the SCM office via email to palesal@moqhaka.gov.za or agnesm@moqhaka.gov.za, after which the complete document containing the MBD forms will be forwarded to the bidder.

Moqhaka Local Municipality Banking Details:

Bank: ABSA Bank Kroonstad
Account Number: 40-5327-4876
Branch Code: 334536
Bidder Reference: Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad. Or via e-mail to agnesm@moqhaka.gov.za or palesal@moqhaka.gov.za.

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9183.
For Technical, queries contact **Mr T.D Kheswa Tel: 056 216 9119**