



## TENDER INVITATION

**Moghaka Local Municipality hereby invites interested prospective bidders to submit offers for the following proposals:**

BID NO.	DESCRIPTION	BID AMOUNT	EVALUATION CRITERIA	CIDB GRADING	CONTACT PERSON	COMPULSORY BRIEFING DATE	CLOSING DATE FOR TENDERS
1/2/7/2022-23	Conducting of a General Valuation and Compilation of a Valuation Roll for the Period of 2024 to 2028	Non-Refundable Fee: R500	80/20	N/A	Ms. Y Bridges Tel: 056 216 9300 Email: Yvonne@moqhaka.gov.za	N/A	Monday 20 February 2023 @ 12:00pm
2/2/1/2022-23	Re-Advertisement: Appointment of A Service Provider for Supply, Delivery and Installation of a Backup Equipment and Software	Non- Refundable Fee: R500	80/20	N/A	Mr. M Ramodibe Tel: 056 216 9210 E-mail: mmramodibe@gmail.com	N/A	Thursday 02 February 2023 @ 12:00pm
2/2/2/2022-23	Re-Advertisement: A Panel of Medical Professionals To Provide Full Occupational Medical Surveillance To Moghaka Local Municipality For a Period of Three Years	Non- Refundable Fee: R500	80/20	N/A	Ms. KE Serapelo Tel: 056 216 9462 Email: eunices@moqhaka.gov.za	N/A	Wednesday 22 February 2023 @12:00pm
2/2/4/2022-23	Implementation of Local Area Network and Wireless Connectivity for Two (02) Municipal Buildings In Kroonstad	Non- Refundable Fee: R500	80/20	N/A	Mr. M Wolf Tel: 056 216 9209 E-mail: mochaka@moqhaka.gov.za	N/A	Thursday 02 February 2023 @ 12:00pm
2/2/5/2022-23	Appointment of a Service Provider for Upgrade and Service of Head Office Server Room	Non- Refundable Fee: R500	80/20	N/A	Ms. S Tsekeli Tel: 056 216 9208 E-mail: selloanet@moqhaka.gov.za	Wednesday 18 January 2023 09:00 – 10:00 (Main Building, Hill Street)	Thursday 02 February 2023 @ 12:00pm

2/2/6/2022-23	Appointment of a Service Provider For Provision of Internet Services, Bulk SMS and Web Hosting For a Period of Three (03) Years	Non- Refundable Fee: R500	80/20	N/A	Mr. M Ramodibe Tel: 056 216 9210 E-mail: mmramodibe@gmail.com	N/A	Thursday 22 February 2023 @12:00pm
3/2/13/2022-23	Nyakallong: Upgrading of Community and Sport Facility Phase 2	Non- Refundable Fee: R500	80/20	4GB or 4CE & Above	Mr. O Garegae Tel: 056 216 9139 Email: onalenna@moqhaka.gov.za	Wednesday 18 January 2023 10:00 – 11:00 (Allen Rautenbach Hall)	Tuesday 07 February 2023 @12:00pm
4/2/5/2022-23	Panel of 4 Service Providers For Casting of Concrete Slabs at Wespark Cemetery For a Period of Three Years	Non- Refundable Fee: R500	80/20	1CE & Above	Mr. M Gavhi Tel: 056 216 9261 E-mail: mashudug@moqhaka.gov.za	N/A	Monday 20 February 2023 @12:00pm
4/2/6/2022-23	Supply and Delivery of Construction of Welded Mesh Anti-Climbing High-Security Double Galvanised and Alu Coated Fence Complete With Posts, Panels and Gates At the Kroonstad Landfill Site	Non- Refundable Fee: R500	80/20	3SQ & Above	Mr. T Qhena Tel: 056 216 9333 Email: tokeloq@moqhaka.gov.za	Wednesday 18 January 2023 11:00 – 12:00 (Allen Rautenbach Hall)	Tuesday 07 February 2023 @12:00pm

**BID DOCUMENTS WILL BE AVAILABLE ON/FROM 18 JANUARY 2023 FROM 08:00 AM TO 15:30PM (MONDAY-FRIDAY)**, until the closing date, upon payment of a cash non-refundable fee as per document, at the cashier office, Municipal Building, Hill Street, Kroonstad.

**Payment Of Non-Refundable Fee:**

Payment of the non-refundable fee of R500.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of EFT payment should then be forwarded to the SCM office via email to [palesal@moqhaka.gov.za](mailto:palesal@moqhaka.gov.za), and [tsietsil@moqhaka.gov.za](mailto:tsietsil@moqhaka.gov.za) or [agnesm@moqhaka.gov.za](mailto:agnesm@moqhaka.gov.za), after which the complete document will be forwarded to the bidder via email.

**Moqhaka Local Municipality Banking Details:**

Bank: ABSA Bank Kroonstad  
Account Number: 40-5327-4876  
Branch Code: 334536  
Bidder Reference: Company Name and Tender Number

## Submission of Tenders:

By hand: Bid documents and supporting documents must be sealed and externally endorsed with the **Bid Name, Bid Number and Bid Description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad.

## Opening of Tenders

Tenders will be opened in public.

Bidders must take note of the following:

- **NB: Bid no: 4/2/5/2022-23** bidders who previously bought the tender document for 4/2/2/2022-23, can get it for free from the SCM offices, but must complete and submit it again;
- The Bid document contains all the returnable documents, and each page must be initialled.
- **All MBD's must be signed and witnessed by two witnesses, where requested. Unsigned bids will be disqualified;**
- Bidders should be registered on the Centralised Supplier Database (CSD). The proof of CSD Registration Documents must be attached.
- **The following compulsory documents must be attached:**
  1. The company's registration documents,
  2. Copies of the identity documents the company's directors (not older than six (6) months (180 days).
  3. The company's Tax Clearance Certificate / TCC Pin.
  4. A certified copy of the bidder's registration and grading certificate with the CIDB (Where applicable).
  5. The company's B-BBEE certificate / Sworn affidavit.
  6. The proof of CSD registration document.
  7. The company's Municipal rates, taxes statement.
- The bidding company must submit their Municipal rates and taxes statement, which is not older than three (3) months (90 days) in arrears or valid (not expired at closing date) lease agreement which is in the name of the company and signed. The bidding company MUST submit their municipal rates and taxes statement, which is not older than three (3) months (90 days) in arrears or VALID signed lease agreement which is in the name of the company; If the municipal rates and taxes statement is in the Landlord's or Director's name an affidavit certified by the commissioner of oaths must be attached indicating is the Director is the property owner or not;
- No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.
- Bidders must submit an original or certified copy of the B-BBEE Status Level Verification Certificate to substantiate their B-BBEE rating claims and B-BBEE status should also be captured upon CSD Registration;
- Only SANAS Accredited B-BBEE Certificate and the Sworn B-BBEE Affidavit- B-BBEE Exempted Micro Enterprise which is signed by the commissioner of oaths will be accepted. No other B-BBEE Certificates will be acceptable according to the new Preferential Procurement Regulations (PPR).
- Bidders who do not have B-BBEE Certificates will not be disqualified but will not qualify for B-BBEE points;
- In terms of Joint Venture: bidders must attach a joint venture agreement and ID (preferably certified) copies of the Company's Directors; further to this, parties to the joint venture agreement must ensure that they submit all the required compulsory documents for each company as stated in the advert.
- Late, unsigned, or incomplete bids will be disqualified.
- Bids must only be submitted on the bid documentation provided by the Moqhaka Local Municipality.
- Bids will be evaluated according to the 80/20 or 90/10 for preferential points system.
- Tenders submitted are to hold good for the period up until 90 days.
- No bids will be considered from persons in the service of the state as defined in the municipal supply chain management regulations (government gazette no 27636 dated 30 May 2005).
- Preference will be given to service providers within Moqhaka Local Municipality.

- Moqhaka Local Municipality reserves the right to appoint, contract with and monitor the performance of any service provider it deems will offer the best service in line with the specifications / requirements.
- Bidders are required to submit all bid documentation on the tender closing date. No additional or new bid documentation will be accepted after tender closing date. Failure to adhere to this will result in the bid being disqualified for non-compliance with the terms and conditions of this bid.
- The Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any or none of the tenders submitted, as it may deem expedient.
- The Municipality also reserves the right, in its sole discretion, to re advertise or not to award the tender;
- Failure to attach the above-mentioned copies will result to a tender being non-responsive;
- The municipality will only communicate the outcome of the bid with the successful bidder and more information can be obtained from the municipal website.

### **Enquiries**

All enquiries pertaining to Supply Chain Management Matters can be directed to at 056 216 9183 / 85.