

# EXTERNAL VACANCY ADVERTISEMENT

*Moqhaka Local Municipality with its Head Office in Kroonstad in the Free State Province, invites suitable candidates to apply for the following position.*



**"People's power in action"**

## OFFICE OF THE MUNICIPAL MANAGER RE-ADVERTISEMENT: DIRECTOR: PLANNING AND LED (PERMANENT)

**Remuneration package per annum: R 987 238 (Minimum) R 1 124 899 (Midpoint)  
R 1 276 762 (Maximum) all inclusive**

(As determined by notice No: 47538 of 18 November 2022 on upper limits for senior managers for a Category 4 Municipality)

**Center:** Kroonstad, Free State

Reporting to the Municipal Manager, the Director Planning & Local Economic Development (LED) is a custodian of LED & Rural Development, Planning, Housing & Property functions within the Municipal value chain. In this regard, the position is responsible for the development of Operational Strategy aligned to the Municipal Strategy and for executing all LED, Rural Development, Planning, Housing & Property related projects as per the requirements.

### **Minimum Requirements:**

- Bachelor's Degree or B. Tech in Business/Tourism/Economics/LED/Development Planning/ Town & Regional Planning or equivalent.
- Certificate in Municipal Financial Management Programme as prescribed by National Treasury, Government Gazette No 29967 dated 15 June 2007 will be an added advantage or attainment of this competency requirement within 18 months in terms of the Treasury Regulations.
- Registration as a Professional Planner in accordance with the Planning Professions Act, 2002, (Act no .36 of 2002) will be an added advantage.
- Five years' relevant experience in Middle Management position within local government/economic environment
- Knowledge of legislation applicable to Local Government and application of various pieces of legislation/area within functions of Local Economic
- Sound knowledge and understanding of local, provincial and national department in relation to IDP.
- Demonstrate high level of problem solving and people management capabilities working knowledge of project management
- Demonstrate high level of managing complex team capabilities
- Excellent communication and report writing skills
- Sound understanding of computer( MS Word, Excel, PowerPoint)
- A valid driver's license

### **Skills and competencies:**

Strategic leadership and management, Strategic Financial Management. Governance, ethics and values in the public sector. Ability to manage departmental finances and submit necessary reports on a monthly basis. Ability to interact with other people. Report writing and presentation skills. People management and interpersonal skills. Stakeholder's relations. In-depth knowledge of current trends in innovations and practices to be able to analyze and evaluate the feasibility of options and alternatives in the delivery of quality services that comply with statutory provisions. Strategic capacity and leadership. Analytical thinking. Policy conceptualization and implementation. Conflict management, Risk and change management, Mediation skills, Diversity management and Project management.

### **Key performance areas**

- Ensure alignment of SDBIP with IDP and PMS;
- Align Council activities and municipal strategy to provincial growth and development strategy (PGDS) and national development perspective (NSDP)
- Facilitate and coordinate Local Economic Development and Tourism objective in to the IDP process within the municipality
- Management the development and implementation of strategy for LED and Tourism
- Facilitate and coordinate investment promotion within the municipality
- Manage, facilitate and coordinate SMME's, BEE, Co-operatives and Entrepreneurship development
- Assist in promoting skills development and understanding in the area of economic development.
- Assist with the monitoring of municipal performance in relation to LED and tourism
- Facilitate the development of holistic economic research programme aimed at boosting LED and Tourism initiative and understanding with the municipality.
- Prepare business plan to source funding for the implementation of the LED projects.
- Design and implement SMME support programmes
- Manage LED, tourism functions and attend meetings as and when required
- Manage and coordinate marketing plans and attend various National and Provincial tourism indaba exhibitions.
- Liaise with Government department, companies, NGO's, CBO's and Fezile Dabi District LED Forum.

Please note: Due to the large number of applications we envisage to receive applications will not be acknowledged, should you not be contacted within three (3) months of the closing date of the advertisement, please consider your application unsuccessful. Qualifications and SA citizenship checks will be conducted on all short-listed candidates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach the proof thereof. The municipality subscribes and promotes the principles of employment equity and affirmative action. The Council reserves the right not to make an appointment if, in its view, no suitable candidate could be found. Only candidates who meet the abovementioned competencies will be shortlisted. Candidates should note that some of the above-mentioned competencies may at the discretion of the Council be formally assessed as part of the selection process. Successful candidates will be subjected to competency assessments, qualification verification, security vetting and criminal records checking. On appointment the appointee should not hold any political office in a political party whether in a permanent, temporary, or acting capacity. The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement contract and disclosure of financial interest within 60 days of appointment.

**This advertisement is subject to Local Government Regulation on the appointment and conditions of employment of Senior Managers 17 January 2014. Interested persons meeting the above-mentioned requirements are requested to complete and submit the Annexure C form as required by the 2014 Local Government Regulation that is accessible on the following website: [www.gpwonline.co.za](http://www.gpwonline.co.za), at the municipal offices and municipal website, together with a comprehensive Curriculum Vitae (CV), certified copies of qualifications and driver's license must be forwarded to the Municipal Manager, Ms. P.H Tshabalala Moqhaka Local Municipality, P.O Box 302, KROONSTAD, 9500 or hand deliver applications at Municipal Building, Hill Street, KROONSTAD, 9500. Faxed, e-mailed and late applications will not be considered. Applicants who previously applied for this position(s) are encouraged to re-apply.**

**Enquiries: Ms. G.D Ramaboea, Tel: 056 216 9411  
Closing date: 13 June 2023**