



## TENDER INVITATION

**Moghaka Local Municipality hereby invites interested prospective bidders to submit offers for the following proposals:**

BID NO.	DESCRIPTION	BID AMOUNT	PREFERENTIAL POINTS SYSTEM	CIDB GRADING	CONTACT PERSON	BRIEFING DATE	CLOSING DATE FOR TENDERS
4/2/1/2023-24	Provision of Armed Physical Security Services For a Period of Three Years	Non-Refundable Fee: R 2 000	90/10 Specific Goals: - Locality - BBBEE Status Level	N/A	Mr. J. Radebe Tel: 056 216 9251 E-mail: aceradebe@gmail.com	Wednesday 19 July 2023 @ 09: 00 – 09:30 (Allen Rautenbach Hall)	Monday, 14 August 2023 @ 12:00 pm
3/2/1/2023-24	Brenpark: Construction of 1.316km Paved Road and Storm Water at Canon Street	Non-Refundable Fee: R 2 000	80/20 Specific Goals: - Locality - Youth Ownership - BBBEE Status Level	6CE & Above	Ms. S. Modise Tel: 056 216 9139 E-mail: moqhakapmu@gmail.com	Wednesday 19 July 2023 @ 09:30 – 10:00 (Allen Rautenbach Hall)	Monday, 31 July 2023 @ 12:00 pm
3/2/2/2023-24	Maokeng/Seisoville: Construction of 1.46km Paved Road and Storm Water at Mahabane Street	Non-Refundable Fee: R 2 000	80/20 Specific Goals: - Locality - Youth Ownership - BBBEE Status Level	6CE & Above	Mr. O. Garegae Tel: 056 216 9139 E-mail: moqhakapmu@gmail.com	Wednesday 19 July 2023 @ 10:00 – 10:30 (Allen Rautenbach Hall)	Monday, 14 August 2023 @ 12:00 pm
1/2/1/2023-24	Panel Of Service Providers For Supply & Delivery Of Stationery For A Period Of Three Years	Non-Refundable Fee: R 2 000	80/20 Specific Goals: - Locality - Youth Ownership - BBBEE Status Level	N/A	Mr. D. Mathebula Tel: 056 216 9254 E-mail: dumezwenimathebula2@gmail.com	n/a	Tuesday, 15 August 2023 @ 12:00 pm
1/2/2/2023-24	Panel For Supply & Delivery Of Cleaning Material For A Period Of Three Years	Non-Refundable Fee: R 2 000	80/20 Specific Goals: - Locality - Youth Ownership - BBBEE Status Level	N/A	Mr. D. Mathebula Tel: 056 216 9254 E-mail: dumezwenimathebula2@gmail.com	n/a	Tuesday, 15 August 2023 @ 12:00 pm

Bid documents will be available on from 19 July 2023 from 08:00 am to 15:30pm (Monday-Thursdays) and 08:00 am to 13:00pm (Fridays), until the closing date, upon payment of a cash non-refundable fee as per document, at the cashier office, Municipal Building, Hill Street, Kroonstad.

**Payment Of Non-Refundable Fee:**

Payment of the non-refundable fee of R2 000.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of EFT payment should then be forwarded to the SCM office via email to [moqhakascm@gmail.com](mailto:moqhakascm@gmail.com), after which the complete document will be forwarded to the bidder via email.

**Moqhaka Local Municipality Banking Details:**

Bank: ABSA Bank Kroonstad  
Account Number: 40-5327-4876  
Branch Code: 334536  
Bidder Reference: Company Name and Tender Number

**Submission of Tenders:**

By hand: Bid documents and supporting documents must be sealed and externally endorsed with the **Bid Name, Bid Number and Bid Description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad.

**Opening of Tenders**

Tenders will be opened in public.

Bidders must take note of the following:

- **NB: Bid no: 4/2/1/2023-24 & 3/2/2/2023-24** If the bidder is required by law to prepare annual financial statements for auditing, their audited annual financial statements for the past three years or since their establishment if established during the past three years;
- The Bid document contains all the returnable documents, and each page must be initialled.
- **All MBD's must be signed and witnessed by two witnesses, where requested. Unsigned bids will be disqualified;**
- **The following compulsory documents must be attached:**
  1. The company's registration documents,
  2. Copies of the identity documents the company's directors (not older than six (6) months (180 days).
  3. The company's Tax Clearance Certificate / TCC Pin.
  4. A copy of the bidder's registration and grading certificate with the CIDB (Where applicable).
  5. The company's B-BBEE certificate / Sworn affidavit.
  6. The proof of CSD registration document.

▪ **The company's Municipal rates, taxes statement.**

- a) The municipal rates and taxes statement, which is in the name of the company, not older than three (3) months; or
  - b) The Clearance Certificate issued by the bidding companies' local municipality, which is in the name of the company, not older than three (3) months; or
  - c) The completed Municipal Form with either the stamp of the municipality or the landlord, which is in the name of the company, not older than three (3) months or
  - d) An official letter which is in the name of the company from the local tribal authority, not older than three (3) months; or
  - e) A valid signed lease agreement which is in the name of the company, that clearly shows the business address (not expired at closing date), **accompanied** by tax invoice/statement of account from the estate agent / landlord not older than three (3) months); or
  - f) If the municipal rates and taxes statement is in the Landlord's or Director's name an affidavit certified by the commissioner of oaths **must** be attached indicating that the company/enterprise is operating from the stated address, **accompanied** by their municipal rates and taxes statement (not older than three (3) months).
  - g) No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.
- Only SANAS Accredited B-BBEE Certificate and the Sworn B-BBEE Affidavit which is signed by the commissioner of oaths will be accepted. The requirement for these certificates is set out in the MBD6.1 (Preference Points claim form in terms of the Preferential Procurement Regulations 2022). Failure to comply will result in no preference points being awarded.
- In terms of Joint Venture: bidders must attach a joint venture agreement and ID (preferably certified) copies of the Company's Directors; further to this, parties to the joint venture agreement must ensure that they submit all the required compulsory documents for each company as stated in the advert.
- Late, unsigned, or incomplete bids will be disqualified.
- Bids must only be submitted on the bid documentation provided by the Moqhaka Local Municipality.
- Bids will be evaluated according to the 80/20 or 90/10 for preferential points system.
- Bids shall remain valid for 90 (ninety) days after the tender closure date.
- No bids will be considered from persons in the service of the state as defined in the municipal supply chain management regulations (government gazette no 27636 dated 30 May 2005).
- Preference will be given to service providers within Moqhaka Local Municipality.
- Moqhaka Local Municipality reserves the right to appoint, contract with and monitor the performance of any service provider it deems will offer the best service in line with the specifications / requirements.
- Bidders are required to submit all bid documentation on the tender closing date. No additional or new bid documentation will be accepted after tender closing date. Failure to adhere to this will result in the bid being disqualified for non-compliance with the terms and conditions of this bid.
- The Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any or none of the tenders submitted, as it may deem expedient.
- The Municipality also reserves the right, in its sole discretion, to re advertise or not to award the tender;
- Failure to attach the above-mentioned copies will result to a tender being non-responsive;
- The municipality will only communicate the outcome of the bid with the successful bidder and more information can be obtained from the municipal website.

**Enquiries**

All enquiries pertaining to Supply Chain Management Matters can be directed to at 056 216 9183 / 85