"People's power in action"

MFMA SECTION 71 REPORT

MONTH ENDING 31 DECEMBER 2017

Executive Mayor
Municipal Manager

Revenue analysis for the month ending 31 December 2017

Revenue types		31 December 2017							SIX MONTHS ENDING 31 December 2017						
	Annual Budget 2017/2018	Budget	Levies per GS 560	Levies vs Budget	Monthly Inc Indigent Contribution	(BM-310) Actual Income	Income + Income Ind Contribution	Income vs Levies	Budget	Levies per GS 560	Levies vs Budget	Monthly Inc Indigent Contribution	(BM-310) Actual Income	Actual Income + Income Ind Contribution	Income vs Levies
Property rates	71 161 000	5 486 281	4 361 248	79%	1 048 425	1 752 469	2 800 894	64%	38 243 314	32 158 852	84%	6 290 550	24 497 942	30 788 492	96%
Electricity - conventional	213 201 543	17 766 795	10 468 797	59%	411 986	8 007 492	8 419 478	80%	106 600 770	75 549 149	71%	2 471 916	71 126 336	73 598 252	97%
Water	105 872 000	8 822 666	7 220 951	82%	812 531	1 788 247	2 600 778	36%	52 935 996	47 826 910	90%	4 875 186	22 913 784	27 788 970	58%
Sanitation	47 411 000	3 950 916	3 067 670	78%	899 156	951 761	1 850 917	60%	23 705 497	19 046 686	80%	5 394 936	10 661 888	16 056 824	84%
Refuse	39 873 000	3 322 750	2 279 367	69%	713 948	783 846	1 497 794	66%	19 936 500	14 584 416	73%	4 283 688	8 990 029	13 273 717	91%
Total Direct Services	**477 518 543**	**39 349 408**	**27 398 032**	**70%**	**3 886 046**	**13 283 815**	**17 169 861**	**63%**	**241 422 077**	**189 166 013**	**78%**	**23 316 276**	**138 189 979**	**161 506 255**	**85%**
Other revenue	42 857 000	3 571 417	2 607 560	73%	-	1 339 603	1 339 603	51%	21 428 502	4 167 525	19%	-	3 194 052	3 194 052	**77%**
Revenue from levied services	**520 375 543**	**42 920 825**	**30 005 592**	**70%**	**3 886 046**	**14 623 418**	**18 509 464**	**62%**	**262 850 579**	**193 333 538**	**74%**	**23 316 276**	**141 384 031**	**164 700 307**	**85%**
Electricity - prepaid	*98 315 457*	*8 192 954*	*7 620 610*	93%	*423 562*	*7 620 610*	*8 044 172*	*106%*	*49 157 726*	*46 154 661*	94%	*2 500 750*	*44 431 571*	*46 932 321*	*102%*
Revenue before operational grants	**618 691 000**	**51 113 779**	**37 626 202**	**74%**	**4 309 608**	**22 244 028**	**26 553 636**	**71%**	**312 008 305**	**239 488 199**	**77%**	**25 817 026**	**185 815 602**	**211 632 627**	**88%**
Operational grants and subsidies	2 649 000	-				-	-		2 649 000	-			2 649 000	2 649 000	100%
Equitable share	164 092 000	54 697 000	-			54 697 000	*54 697 000*		123 069 000	-			123 069 000	123 069 000	100%
Total Revenue	**785 432 000**	**105 810 779**	**37 626 202**	-	**4 309 608**	**76 941 028**	**81 250 636**		**437 726 305**	**239 488 199**		**25 817 026**	**311 533 602**	**337 350 627**	**77%**

Comments on Section 71 Report.

Collection rate for the month for waste water management and waste management 60% & 66% respectively.

The collection rate on Property rates is 64% for the month.

Vat is not considered as part of income in this report since it will be paid over to SARS.

Deposits and payments in advance are also excluded from revenue collected for the month. Therefore reducing the collection rate.

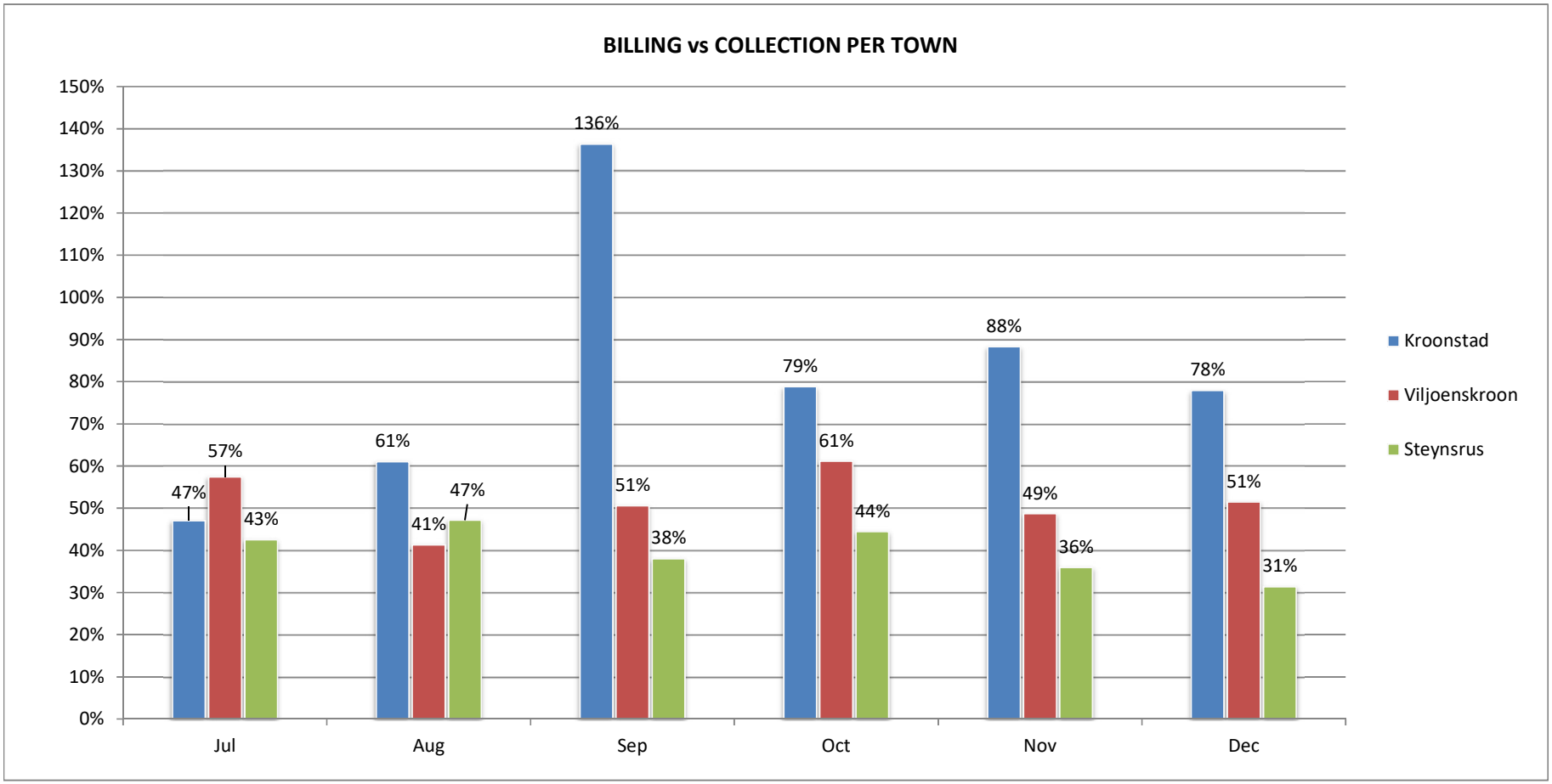
Conventional electricity revenue for December 2017 is 80%.

YTD total is all levies excluding prepaid, grants and incentives on consumer accounts/income foregone.

Total direct services collection rate against levies is 63% for the month.

BILLING & REVENUE PER TOWN 01/07/2017 - 30/06/2018 (Excluding Pre-paid Electricity)

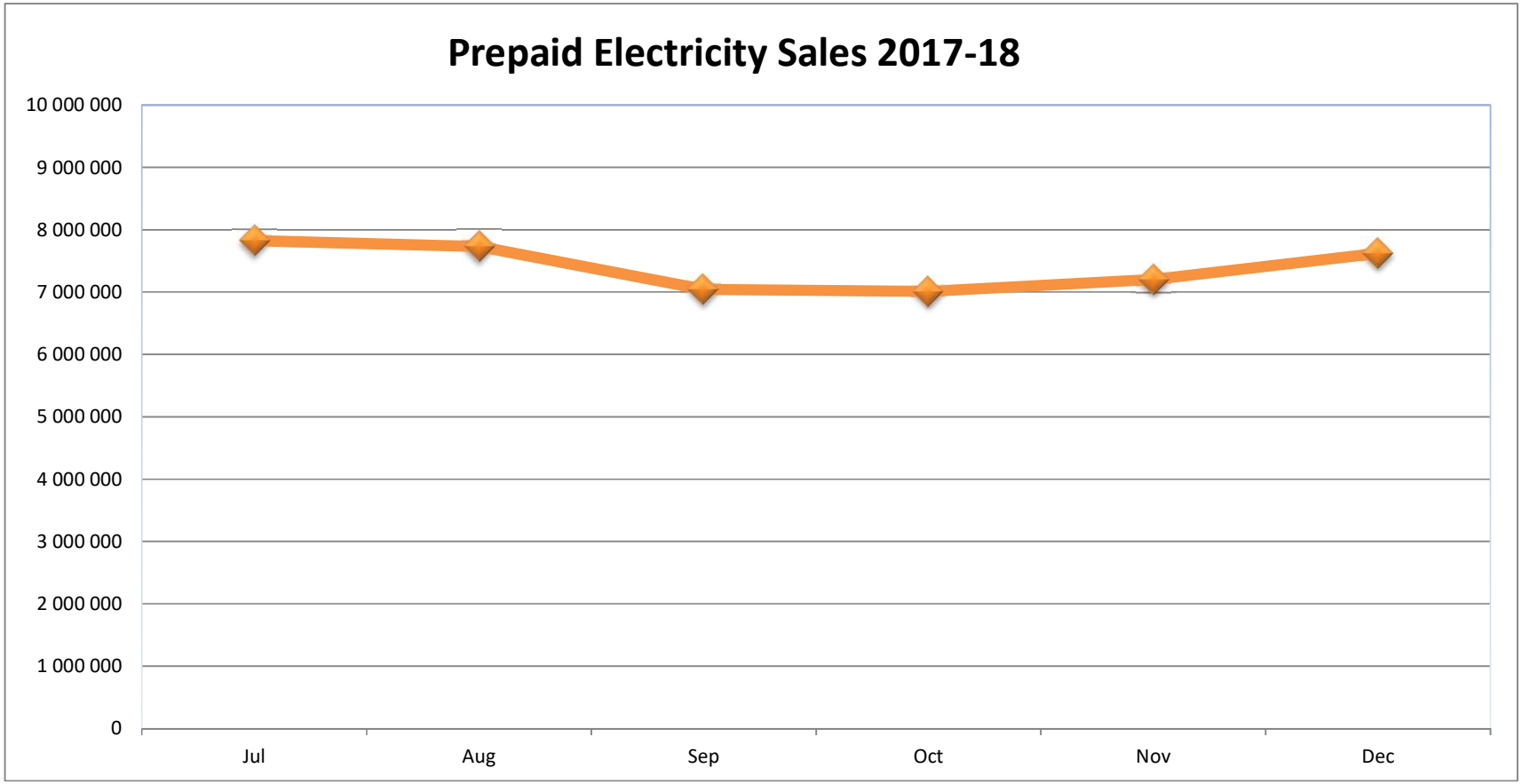
Month		Kroonstad			Viljoenskroon			Steynsrus	
	Billing	Revenue	Percentage	Billing	Revenue	Percentage	Billing	Revenue	Percentage
Jul	35 047 158	16 491 434	47%	6 681 788	3 838 462	57%	1 030 474	438 377	43%
Aug	29 961 090	18 296 600	61%	7 651 300	3 162 839	41%	926 887	437 153	47%
Sep	22 330 584	30 459 403	136%	7 319 265	3 703 705	51%	1 157 567	439 964	38%
Oct	31 015 242	24 448 935	79%	6 686 822	4 088 175	61%	1 069 764	475 448	44%
Nov	28 400 952	25 083 077	88%	7 253 157	3 532 805	49%	1 071 165	385 507	36%
Dec	29 456 565	22 955 890	78%	7 118 466	3 665 197	51%	1 051 171	329 707	31%
Total	**176 211 591**	**137 735 339**	**82%**	**42 710 798**	**21 991 183**	**52%**	**6 307 028**	**2 506 156**	**40%**



PRE-PAID ELECTRICITY SALES

Month	Transactions	Units	Unit Value	Free Units	Avg Val/trans	Total
Jul	20 806	6 408 647	7 824 349	482 250	85	7 824 349
Aug	104 979	6 342 052	7 732 240	483 800	84	7 732 240
Sep	95 391	5 809 638	7 043 461	482 500	84	7 043 461
Oct	97 263	5 790 074	7 010 050	488 300	82	7 010 050
Nov	96 705	5 963 743	7 200 861	494 600	85	7 200 861
Dec	94 816	6 260 552	7 620 610	495 800	92	7 620 610
						44 431 571

The average collection rate for Kroonstad/Maokeng for December 2017 is 78% ,Viljoenskroon/Rammulutsi is 51% & Steynsrus/Matlwangtlwang is 31% .
Kroonstad/Maokeng generated a revenue of R22.9m for December 2017 ,Viljoenskroon/Rammolutsi's R3.7m & Steynsrus/Matlwangtlwang generated R329 707.
The revenue generated through prepaid electricity for the month is R7.6m. The electricity vendors are contributing to these sales.



Analysis of Debtors as at 31 December 2017

	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	Total
Debtors Age Analysis By Income					
Water	9 552 027	8 625 472	8 202 330	257 489 238	283 869 067
Electricity	14 112 956	3 376 465	1 639 664	22 092 206	41 221 291
Property Rates	4 208 636	1 932 489	1 271 828	36 472 105	43 885 058
Sewerage	3 460 467	2 436 506	2 137 600	69 331 091	77 365 664
Refuse Removal	2 542 674	1 644 725	1 436 665	48 023 416	53 647 480
Other	1 207 850	671 515	1 547 748	32 516 434	35 943 547
Total By Income Source	**35 084 610**	**18 687 172**	**16 235 835**	**465 924 490**	**535 932 107**
Debtors Age Analysis By Customer Group					
Government	5 727 160	4 752 076	3 800 902	13 951 377	28 231 515
Business	12 564 614	1 871 263	881 418	13 837 189	29 154 484
Households	11 532 843	8 290 781	7 504 506	231 680 488	259 008 618
Other	5 259 993	3 773 052	4 049 009	206 455 436	219 537 490
Total By Customer Group	**35 084 610**	**18 687 172**	**16 235 835**	**465 924 490**	**535 932 107**

Total Debtors as at 30 November 2017	**519 858 790**
% Increase/(Decrease) in Debtors	**3%**

Highlights	**OCT**	**NOV**	**% Change**	**DEC**	**% Change**
Services					
Councillors' debt (>90 days)	R 244 780	R 238 490	-3%	R 243 439	2%
Officials debt (>90 days)	R 1 946 313	R 1 948 169	0%	R 2 033 628	4%
Sundry debtors					
Telephones (Officials & Councillors)	R 378 346	R 381 844	1%	R 388 087	2%
Study loans	R 111 347	R 112 195	1%	R 115 585	3%
Indigents	R 140 993 075	R 147 124 129	4%	R 167 823 640	14%
Total Debt 90 Days +	**R 446 101 953**	**R 455 359 563**	**2%**	**R 465 924 490**	**2%**

Creditors

Detail	**0 - 30 Days**	**31 - 60 Days**	**61 - 90 Days**	**91 - 120 Days**	**121 - 150 Days**	**151 - 180 Days**	**181 Days - 1 Year**	**Over 1 Year**	**Total -**
Bulk Electricity	20 423 658	28 592 254	23 235 192	65 027 694	-	89 603 865	-	-	226 882 663
Loan repayments	-	-	-	-	-	-	-	-	-
Trade Creditors	2 947 870	3 610 642	3 119 426	731 658	-	-	-	-	10 409 596
Auditor General	2 869 821	1 548 788	890 690	354 913	-	-	-	-	5 664 213
DWS	34 412	34 412	341 741	-	-	-	-	7 275 953	7 686 517
WSSA	-	-	-	-	-	-	-	1 738 972	1 738 972
GOVERNMENT GARAGE	264 282	228 656	254 041					5 810 598	6 557 578
SUNDRY CREDITORS	5 000 000	-	-	-	-	-	-	-	5 000 000
Total	**31 540 043**	**34 014 752**	**27 841 091**	**66 114 265**	**-**	**89 603 865**	**-**	**14 825 523**	**263 939 539**

OPERATING EXPENSES

DESCRIPTION	Annual Budget 2017/2018	Actual 31-Dec-17	YTD 31-Dec-17	Variance	% Exp
EMPLOYEE RELATED COSTS	238 672 109	19 801 634	121 577 839	117 094 270	51
REMUNERATION OF COUNCILLORS	18 830 682	1 435 450	8 910 604	9 920 078	47
BULK PURCHASES	233 732 049	35 348 236	51 372 477	182 359 572	22
CONTRACTED SERVICES	97 483 198	5 583 354	23 411 448	74 081 750	24
INVENTORY	10 377 433	138 371	1 805 779	8 586 654	17
DEPRECIATION ON ASSETS	6 257 608	521 467	3 128 804	3 128 804	50
CONTRIBUTIONS TO BAD DEBTS	9 472 965	789 414	4 736 483	4 736 483	50
GENERAL EXPENSES	87 276 511	7 021 078	32 869 316	54 382 195	38
TOTAL EXPENDITURE (NETT)	**702 102 555**	**70 639 004**	**247 812 751**	**454 289 804**	**35**

DESCRIPTION	Annual Budget 2017/2018	Actual 31-Dec-17	YTD 31-Dec-17	Variance	% Exp
OUTSOURCE SERVICES					
OS: BURIAL SERVICES	217 428			217 428	
OS: B&A HUMAN RESOURCES	90 000			90 000	
OS: B&A OCCUPATIONAL HEALTH & SAFETY	210 000	6 451	23 908	186 092	11
OS: B&A ORGANISATIONAL	5 301		750	4 551	14
OS: B&A PROJECT MANAGEMENT	300 000			300 000	
OS: B&A RESEARCH & ADVISORY	2 418 453	43 405	547 107	1 871 346	23
OS: B&A QUALIFICATION VERIFICATION	180 000			180 000	
OS: B&A VALUER	205 200	14 000	70 000	135 200	34
OS: CATERING SERVICES	4 835 106	55 311	992 516	3 842 590	21
OS: CLEANING SERVICES	170 000	30 354	60 392	109 608	36
OS: ELECTRICAL	10 349 680	1 220 349	2 758 076	7 591 604	27
OS: MEDICAL SERVICES [HEALTH SERV &	609 383			609 383	
OS: PERSONNEL & LABOUR	11 726 233	809 402	1 157 346	10 568 887	10
OS: CONNECT/DIS-CONNECTION: ELECTICI	268 640		2 799	265 841	1
OS: TRANSPORT SERVICES	15 915			15 915	
SUB TOTAL : OUTSOURCE SERVICES	**31 601 339**	**2 179 272**	**5 612 895**	**25 988 444**	**18**
CONSULTANTS AND PROFESSIONAL SERVICES					
C&PS: B&A ACCOUNTANTS & AUDITORS	150 000			150 000	
C&PS: B&A AUDIT COMMITTEE	250 000		55 478	194 522	22
C&PS: B&A BUSINESS & FIN MANAGEMENT	800 001			800 001	
C&PS: B&A MEDICAL EXAMINATIONS	500 001	332 163	332 163	167 838	66
C&PS: B&A OCCUPATIONAL HEALTH & SAFE	5 301			5 301	
C&PS: B&A PROJECT MANAGEMENT	4 500 000	181 716	493 276	4 006 724	11
C&PS: LAB SERV WATER	6 885 890	41 987	864 345	6 021 545	13
C&PS: LEGAL COST ADVICE & LITIGATION	4 003 500	253 959	2 093 066	1 910 434	52
C&PS: LEGAL COST COLLECTION	531 300	- 17 458	175 841	355 459	33
SUB TOTAL : CONSULTANT AND PROF SERV	17 625 993	792 367	4 014 169	13 611 824	23
CONTRACTORS					
CONTR: ARTISTS & PERFORMERS	**278 001**		**260 000**	**18 001**	**94**
CONTR: BUILDING CONTRACTORS	**47 437**			**47 437**	
CONTR: CATERING SERVICES	59 382			59 382	
CONTR: FIRE SERVICES	80 499			80 499	
CONTR: GARDENING SERVICES	900 000		430 794	469 206	48
CONTR: INTERIOR DECORATOR	50 001			50 001	
CONTR: MAINT OF BUILDINGS & FACILIT	180 000	22 495	64 887	115 113	36
CONTR: MAINTENANCE OF EQUIPMENT	1 578 100	85 150	266 776	1 311 324	17
CONTR: MAINTENANCE OF EQUIPMENT (FLE	3 929 156	77 683	137 956	3 791 200	4
CONTR: MAINTENANCE OF UNSPECIFIED AS	26 713			26 713	

OPERATING EXPENSES

DESCRIPTION	Annual Budget	Actual 31-Dec-17	YTD 31-Dec-17	Variance	% Exp
CONTR: MAINTENANCE FLEET	11 453 056	399 715	2 200 304	9 252 752	19
CONTR: PREPAID ELECTRICITY VENDORS	2 000 000		133 560	1 866 440	7
CONTR: SAFEGUARD & SECURITY	25 572 837	1 880 946	8 441 643	17 131 194	33
CONTR: TRAFFIC & STREET LIGHTS	2 110 684	145 725	1 848 465	262 219	88
SUB TOTAL : CONTRACTORS	**48 265 866**	**2 611 715**	**13 784 384**	**34 481 482**	**29**
CONTRACTED SERVICES	**97 493 198**	**5 583 354**	**23 411 448**	**74 081 750**	**24**
OPERATIONAL COST					
OC: ADV/PUB/MARK - CORP & MUN ACTIVI	484 382	9 924	169 565	314 817	35
OC: ADV/PUB/MARK - STAFF RECRUITMENT	8 487		2 180	6 307	26
OC: AUDIT COST: EXTERNAL	5 135 051			5 135 051	
OC: BC/FAC/C FEES - BANK ACCOUNTS	2 251 492	193 191	1 095 665	1 155 827	49
OC: COMMISSION - THIRD PARTY VENDORS	5 312 587	403 169	2 186 438	3 126 149	41
OC: COMM - CELL CONTRACT (SUBS & CAL	5 793			5 793	
OC: COMM - POSTAGE/STAMPS/FRANKING M	1 811 705	120 438	860 296	951 409	47
OC: COMM - PHONE FAX TELEGRAPH & TEL	1 782 684	96 445	611 854	1 170 830	34
OC: DRIVERS LICENCES & PERMITS	4 050			4 050	
OC: EXT COM SERV PROV - GPS LICENCE	6 269 504	2 207 987	2 324 397	3 945 107	37
OC: EXT COM SERV PROV - SYSTEM ADVIS	300 000		125 620	174 380	42
OC: HIRE CHARGES	27 895 434	925 145	9 549 235	18 346 199	34
OC: INSUR UNDER - EXCESS PAYMENTS	180 000	2 495	50 318	129 682	28
OC: INSUR UNDER - PREMIUMS	3 900 000	1 838 915	3 023 957	876 043	78
OC: LEARNERSHIPS & INTERNSHIPS	21 201	154 667	154 667	- 133 466	730
OC: LIC - VEHICLE LIC & REGISTRATION	680 524	483	246 016	434 509	36
OC: LIC - VEHICLE LIC & REGISTR FLEE	4 000		1 788	2 212	45
OC: PERSONNEL AGENCY FEES (PERS RECR	90 000		29 413	60 587	33
OC: PRINTING & PUBLICATIONS	181 187		11 693	169 494	6
OC: PROFESSIONAL BODIES M/SHIP & SUB	2 536 678		2 428 969	107 709	96
OC: REMUNERATION TO WARD COMMITTEES	1 457 500	6 600	679 520	777 980	47
OC: SKILLS DEVELOPMENT FUND LEVY	1 750 000	175 415	1 050 580	699 420	60
OC: SERVITUDES & LAND SURVEYS	20 001			20 001	
OC: SIGNAGE	200 001	3 740	62 438	137 563	31
OC: SMALL DIFFERENCES TOLERANCES		- 0	0	- 0	
OC: TOLL GATE FEES	300 000			300 000	
OC: TRANSPORT - FUNERALS	6 936			6 936	
OC: T&S DOM - ACCOMMODATION	2 952 689	90 639	1 032 416	1 920 273	35
OC: T&S - NON-EMPLOYEES	50 001			50 001	
OC: UNIFORM & PROTECTIVE CLOTHING	2 461 719	1 095	46 359	2 415 360	2
OC: WET FUEL	**7 455 429**	**246 195**	**4 027 474**	**3 427 955**	54
OC: WORKMEN'S COMPENSATION FUND	**1 250 000**			**1 250 000**	
SUB TOTAL : OPERATIONAL COST	76 759 035	6 476 542	29 770 858	46 988 177	39
INTEREST DIVIDENDS AND RENT ON LAND					
INT PAID BOR: ANNUITY LOANS	**2 497 594**		**1 027 378**	**1 470 216**	41
INT PAID: OVERDUE ACCOUNTS	**487 450**		**- 5 877**	**493 327**	**-1**
SUB TOTAL - INTEREST DIVID & RENT -	2 985 044		1 021 501	1 963 543	34
OPERATING LEASES					
OPR LEASES: FURNITURE & OFFICE EQUIP	2 781 561	2 006	44 557	2 737 004	2
OPR LEASES: INFRA - TRANSPORTATION	1 186 764		88 686	1 098 078	7
OPR LEASES: MACHINERY & EQUIPMENT	**- 12 376**	**- 1 470**	**- 6 470**	**- 5 906**	**52**
OPR LEASES: TRANSPORT ASSETS	**3 551 483**	**544 000**	**1 950 184**	**1 601 299**	**55**
SUB TOTAL : OPERATING LEASES	**7 507 432**	**544 536**	**2 076 957**	**5 430 475**	**28**
GENERAL RXPENSES	**87 251 511**	**7 021 078**	**32 869 316**	**54 382 195**	**38**

CASH FLOW ANALYSIS FOR THE MONTH ENDING

Detail	**Dec-17**
Cash Receipts by Source	
Property rates	2 163 143
Service charges - electricity revenue	18 284 445
Service charges - water revenue	2 240 650
Service charges - sanitation revenue	1 060 639
Service charges - refuse revenue	996 351
Service charges - other	-
Interest earned - outstanding debtors	61 838
Fines	-
Transfer receipts - operational	54 697 000
Other revenue	7 344 634
Cash Receipts by Source	**86 848 700**
Other Cash Flows/Receipts by Source	
Transfer receipts - capital	13 669 000
Borrowing long term/refinancing	-
Total Cash Receipts by Source	**100 517 700**
Cash Payments by Type	
Employee related costs	19 801 634
Remuneration of councillors	1 435 449
Bulk purchases - Electricity	40 296 989
Contracted services	3 404 081
General expenses	24 152 297
Cash Payments by Type	**89 090 450**
Other Cash Flows/Payments by Type	
Capital assets	4 743 554
Repayment of borrowing	-
Total Cash Payments by Type	**93 834 004**
Net Increase/(Decrease) in Cash Held	**6 683 696**
Cash/cash equivalents at the month/year begin:	**4 645 415**
Cash/cash equivalents at the month/year end:	**11 329 111**

Municipal Investments

Regulation 9(1) of Government Gazette 27431 states:

That the accounting officer of a municipality or municipal entity must within 10 working days of the end of each month, as part of the Section 71 report required by the Act, submit to the mayor of the municipality or the board of directors of the municipal entity a report describing in accordance with the generally recognised accounting practice the investment portfolio of that municipality or municipal entity at the end of the month.

Bank Accounts:

Detail	Bank Acc num	Type of investment	Vote num
ABSA - 1	20-7531-4898	Fixed Deposit	340550531402ZZZZZZZWM
ABSA - 2	20-5824-7882	Fixed Deposit	340550530402ZZZZZZZWM
ABSA - 3	91-3190-1443	Call Account	340550532402ZZZZZZZWM

	20-7531-4898	20-5824-7882	91-3190-1443	
	ABSA - 1	**ABSA - 2**	**ABSA - 3**	**Total**
Balance at 30-Nov-2017	**3 998.92**	**80 236.40**	**13 377 628.19**	**13 461 863.51**
	-	-	65 133.20	65 133.20
Invested	-	-	55 000 000.00	55 000 000.00
Withdrawn	-	-	-55 038 260.00	-55 038 260.00
Interest earned	-	-	103 393.20	103 393.20
Balance at 31-Dec-2017	**3 998.92**	**80 236.40**	**13 442 761.39**	**13 526 996.71**
Balance at 30-Jun-2018	**3 998.92**	**80 236.40**	**13 442 761.39**	**13 526 996.71**
INTEREST EARNED	**118.84**	**5 702.52**	**693 163.93**	**698 985.29**
INTEREST ACCRUED	**-**	**-**	**-**	**-**

Investment in Shares:

DESCRIPTION	NUMBER OF SHARES	BALANCE 30/11/2017	WITHDRAWALS / TRANSFERS	FAIR VALUE GAIN / (LOSS)	BALANCE 31/12/2017
Senwes	11 822	153 686	-	R -	153 686
Senwesbel	18 130	106 061	-	R -1 813.00	104 248
		259 747	**-**	**-1 813**	**257 934**

Report on conditional grants at 31-Dec-17

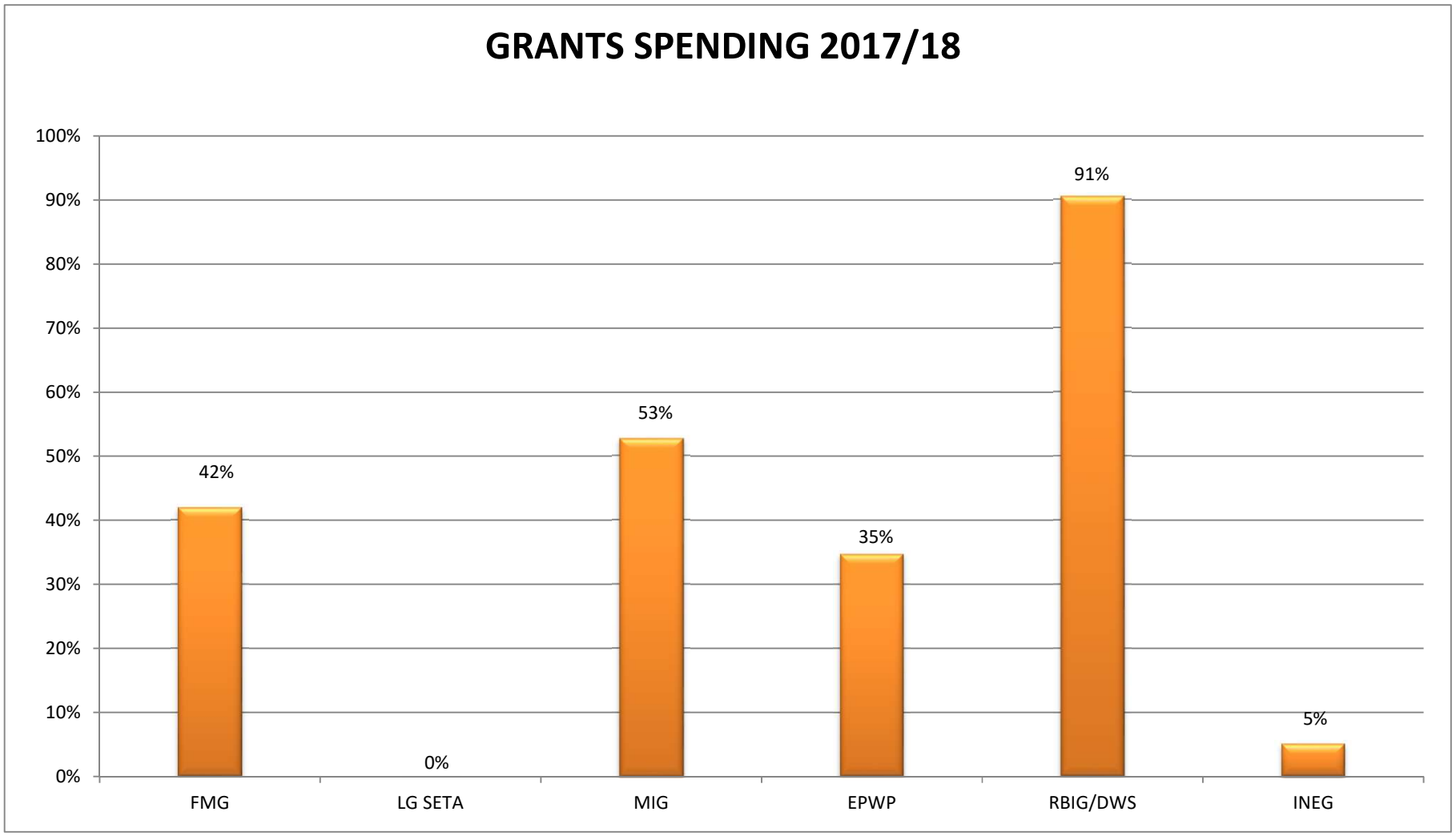
Municipality: FS201 Moqhaka

Financial Accounting for Grant Funds Received and Expended

	OPERATIONAL GRANTS		CAPITAL GRANTS				
	Finance Management Grant (FMG)	LG SETA (Mandatory)	Municipal Infrastructure Grant (MIG)	Extended Public Works Programme (EPWP)	Water Services Infrastructure Grant (WISG)	Integrated National Electrification Programme Grant (INEP)	Total Capital Grants
DORA Allocation for the 2017/18	**2 145 000**	**504 000**	**40 840 000**	**1 000 000**	**20 000 000**	**5 000 000**	**66 840 000**
Unspent grants at beginning of the financial year	-	-	-	-	-	-	**-**
Received Prior Months	-	196 459	16 331 000	250 000	10 000 000	4 000 000	**30 581 000**
Received This Month	2 145 000	-	11 669 000	450 000	6 000 000	1 000 000	**19 119 000**
Total Funds Received	**2 145 000**	**196 459**	**28 000 000**	**700 000**	**16 000 000**	**5 000 000**	**49 700 000**
Spent Prior Months	545 990	-	19 021 359	270 114	7 806 198	-	**27 097 671**
Spent This Month	354 189	-	2 494 920	77 050	6 674 003	252 311	**9 498 284**
Total Funds Spent	900 179	-	21 516 279	347 164	14 480 201	252 311	**36 595 955**
Total funds Received and Not Spent	**1 244 821**	**196 459**	**6 483 721**	**352 836**	**1 519 799**	**4 747 689**	**13 104 045**
Percentage of Funds Spent	42%	0%	53%	35%	91%	5%	**55%**
Funds Currently Committed but Not Spent	-	-	-	-	-	-	**-**
Scheduled Transfers Withheld	-	-	-	-	-	-	**-**

Capital Government grants and subsidies consist of the following:

Municipal Infrastructure Grant	40 840 000
Water Services Infrastructure Grant	20 000 000
EPWP (Incentive)	1 000 000
DoE (Department of Energy)	5 000 000
Total	**66 840 000**


GRANTS SPENDING 2017/18
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
42%
0%
53%
35%
91%
5%
FMG
LG SETA
MIG
EPWP
RBIG/DWS
INEG

31 December 2017

REPORT ON STAFF BENEFITS: Staff costs analysis for the month (MFMA Section 66)

Summary of Section 66 of the MFMA - Salaries and Wages (Staff Benefits)

DESCRIPTION	Annual Budget 2017/2018	Actual 31-Dec-17	YTD 31-Dec-17	% Exp
EMPLOYEE RELATED COST				
SENIOR MANAGEMENT				
SM - SALARIES ALLOW AND SERV BENEFITS				
MM - SALARIES ALLOW AND SERV BENEFITS				
SM MM: SAL & ALL - BASIC SALARY	20			
SM MM: SRB - LONG SERVICE	590 001			
SUB TOTAL: MM - SAL ALLOW & SERV BEN	**590 021**			
CFO - SALARIES ALLOW AND SERV BENEFITS				
SM CFO: SAL & ALL - BASIC SALARY	10			
SUB TOTAL: CFO - SAL ALLOW & SERV BE	**10**			
DTS - SALARIES ALLOW AND SERV BENEFITS				
SM DTS: SAL & ALL - BASIC SALARY	30			
SM DTS: SRB - ENTERTAINMENT	572 954	28 436	81 762	14
SM DTS: SRB - ACTING & POST RELATE A				
SUB TOTAL: DTS - SAL ALLOW & SERV BE	**572 984**	**28 436**	**81 762**	**14**
DPS - SALARIES ALLOW AND SERV BENEFITS				
SM DPS: SAL & ALL - BASIC SALARY	50 000			
SUB TOTAL: DPS - SAL ALLOW & SERV BE	**50 000**			
DCH - SALARIES ALLOW AND SERV BENEFITS				
SM DCH: SAL & ALL - BASIC SALARY	30			
SUB TOTAL: DCH - SAL ALLOW & SERV BE	**30**			
DCS - SALARIES ALLOW AND SERV BENEFITS				
SM DCS: SAL & ALL - BASIC SALARY	30			
SUB TOTAL: DCS - SAL ALLOW & SERV BE	**30**			
SUB TOTAL: SM - SAL ALLOW & SERV BEN	**1 213 075**	**28 436**	**81 762**	**7**
SM - SOCIAL CONTRIBUTIONS				
SM - POST RETIREMENT BENEFITS				
SM: PRB - MED: CURRENT SERVICE COST	2 573 371			
SM: PRB - MED: INTEREST COST	849 999			
SUB TOTAL : SM - POST RETIREMENT BEN	**3 423 370**			

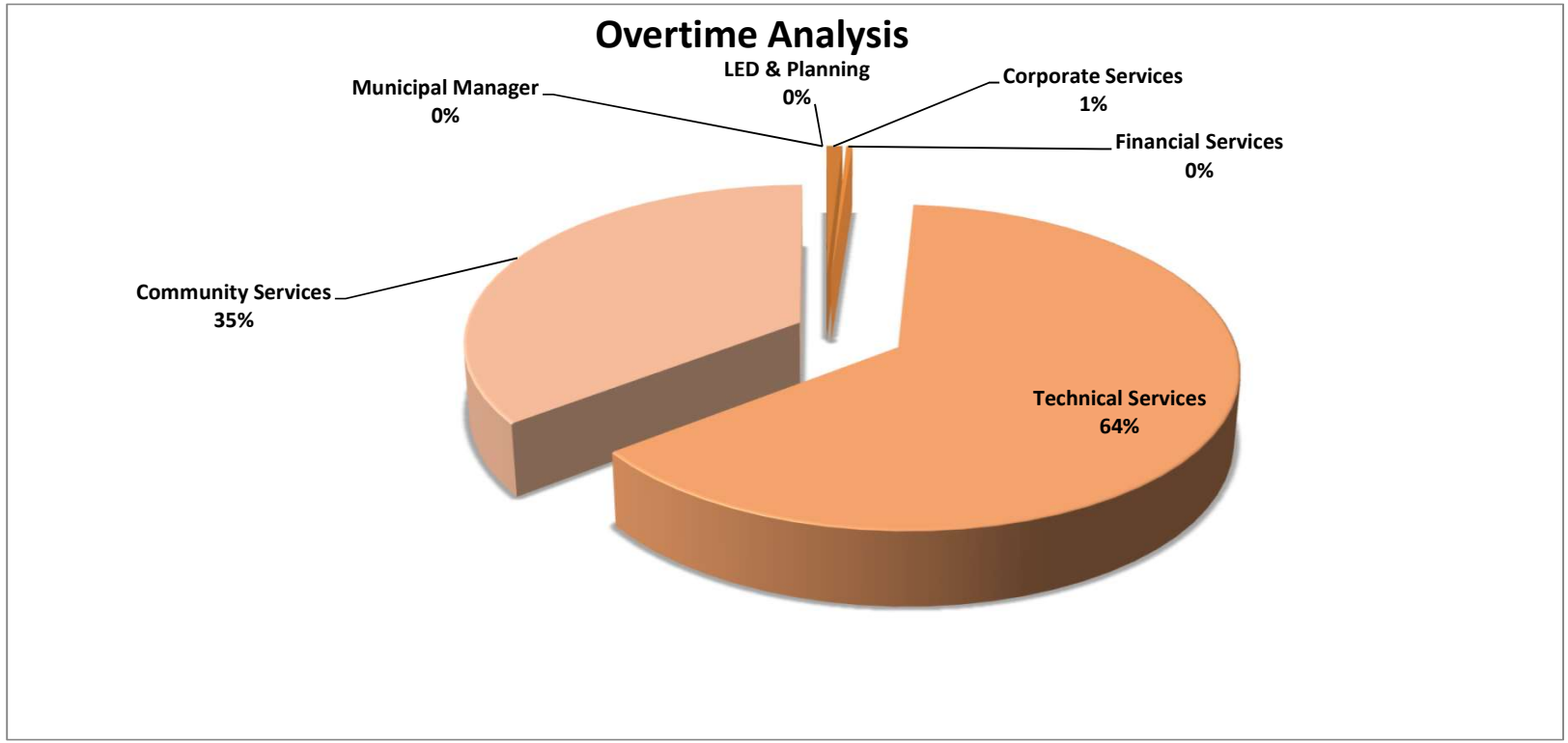
DESCRIPTION	Annual Budget 2017/2018	Actual 31-Dec-17	YTD 31-Dec-17	% Exp
SM: PST RET BEN OBL CST CAP PPE				
SUB TOTAL : SM - COST CAPITALISED TO				
SUB TOTAL : SENIOR MANAGEMENT	**4 636 445**	**28 436**	**81 762**	**2**
MUNICIPAL STAFF				
MS - SALARIES ALLOW AND SERV BENEFITS				
MS: SAL & ALL: BASIC SALARY & WAGES	142 553 574	11 751 758	74 737 543	52
MS: SAL & ALL: PERFORMANCE BASED BON	13 910 779	1 576 137	8 245 589	59
MS: ALL - CELLULAR & TELEPHONE	596 165	36 456	216 272	36
MS: HB & INC: HOUSING BENEFITS	1 706 728	93 063	575 913	34
MS: ALL - TRAVEL OR MOTOR VEHICLE	11 832 155	1 075 249	6 427 807	54
MS: OVERTIME - NON STRUCTURED	18 675 176	1 282 355	8 078 129	43
MS: SRB - STANDBY ALLOWANCE	2 346 238	163 191	894 834	38
MS: IN-KIND BENEFITS	1 757 073	256 192	957 094	54
MS: SRB - NON PENSIONABLE			**491**	
SUB TOTAL : MS - SAL ALLOW & SERV BE	193 377 888	16 234 400	100 133 671	52
MS - SOCIAL CONTRIBUTIONS				
MS: SOC CONTR - BARGAINING COUNCIL	133 026	7 112	42 765	32
MS: SOC CONTR - GROUP LIFE INSURANCE	1 916 817	135 016	824 691	43
MS: SOC CONTR - MEDICAL	15 426 102	1 154 575	7 038 450	46
MS: SOC CONTR - PENSION	21 439 253	2 121 983	12 729 508	59
MS: SOC CONTR - UNEMPLOYMENT INSUR F	**1 742 578**	**120 112**	**726 844**	**42**
SUB TOTAL : MS - SOCIAL CONTRIBUTION	40 657 776	3 538 798	21 362 258	53
MS - COST CAPITALISED TO PPE				
MS: IN-KIND BENEFITS CST CAP PPE			**148**	
SUB TOTAL : MS - COST CAPITALISED TO			**148**	
SUB TOTAL : MUNICIPAL STAFF	**234 035 664**	**19 773 199**	**121 496 077**	**52**
SUB TOTAL : EMPLOYEE RELATED COST	**238 672 109**	**19 801 634**	**121 577 839**	**51**

Notes:

The Regulation No. 10178 on Municipal Standard Chart of Accounts (mSCOA) requires that all municipality comply with the requirements of mSCOA as Gazetted. This change in reporting has led to additional changes in the municipality's financial system, which ultimately affected the final reports output.

DESCRIPTION	Annual Budget 2017/2018	Actual 31-Dec-17	YTD 31-Dec-17	% Exp

Analysis of overtime per department

	31-Oct		30-Nov		31-Dec	
Description	**Hours**	**Cost**	**Hours**	**Cost**	**Hours**	**Cost**
Municipal Manager	-	-	-	-	-	-
Corporate Services	42	5 493	112	15 844	83	10 733
Financial Services	89	9 524	27	2 448	40	4 141
Technical Services	6 609	762 868	6 124	697 579	6 802	773 578
Community Services	3 838	519 360	5 158	548 452	4 027	430 985
LED & Planning	-	-	-	-	-	-
Total	**10 579**	**1 297 245**	**11 420**	**1 264 322**	**10 951**	**1 219 437**

The overtime needs to be administered and only real emergencies be attended to after hours, on weekends and on holidays. Each department needs to do proper planning to manage their own budget in order to avoid unnecessary expenditure, thus ensuring that they stay within the budget for the year, to avoid overspending.