MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
(Over R30 000.00 up to a transactions value of R200 000.00 VAT included)

REFERENCE NUMBER: 1/1/2/2020-21 **CLOSING DATE:** 07 JULY 2021 **CLOSING TIME:** 12:00 PM
NON-REFUNDABLE FEE: **R 163.00**

Description	Contact Person
POST-EMPLOYMENT MEDICAL AID BENEFITS AND LONG SERVICE AWARDS The Municipality request the services of a service provider to perform actuarial valuations of the Post-Retirement Medical Aid Benefits liability and the Long Service Awards liability of the Municipality in line with the requirements of International Accounting Standards 19 (IAS 19) as well as Actuarial Practice Note 301 (APN 301) of the Actuarial Society of South Africa and will also be in line with the principles outlined in Generally Recognised Accounting Practice 25 (GRAP 25). The valuation reports should be signed off by a Fellow member of the Actuarial Society of South Africa. **The valuation reports will contain the following:** • Introduction and summary of results • Analysis of changes in membership over the valuation period; • Liability to the Municipality in respect of employee benefit arrangements; • Medical Contributions Table; • Projected expense in respect of employee benefits in the year following the valuation date; • Expected change in the accrued liability over the year following the valuation date; • Post-Employment Medical Subsidy Benefits valued; • Valuation Methods and Valuation Assumptions; • Valuation Results; • Sensitivity analysis to demonstrate the variability of the results to changes in the more important assumptions used; • Reconciliation of results to previous valuation; • Conclusion and recommendations. ***The municipality has the following;*** 1. A total of **817** Employees qualify for Long Service Awards, 2. A total of **64** Pensioners Qualify for Post-Employment Medical Aid Benefits, **The aim of the valuation reports is to enable the Municipality to raise appropriate provisions in its annual financial statements.** **NB: The service provider must have at least 3 verifiable references where this work was performed to the required standards.**	Mr Muller Tel: 056 216 9203 Email Address: muller@moqhaka.gov.za

SUPPLY CHAIN MANAGEMENT
VERIFIED FOR COMPLIANCE
2021 -06- 25
Official Signature:

ELIGIBILTY CRITERIA

Only those suppliers who:

- Are willing and able to deliver the required services within 30 days from receiving the official appointment letter,
- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 60 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R200 000.00) will be considered for further evaluation.

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R163.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of EFT payment should then be forwarded to the SCM office via email to moqhakascm@gmail.com, after which the complete RFQ document containing the MBD forms will be forwarded to the bidder.

Moqhaka Local Municipality Banking Details:

Bank:	ABSA Bank Kroonstad
Account Number:	40-5327-4876
Branch Code:	334536
Bidder Reference:	Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad. Or via e-mail moqhakascm@gmail.com.

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9303 / 9143.
For Technical, queries contact Mr Muller at 056 216 9203.