MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
(Over R30 000.00 up to a transactions value of R200 000.00 VAT included)

REFERENCE NUMBER: 1/1/3/2020-21	**CLOSING DATE:**	07 JULY 2021	**CLOSING TIME:** 12:00 PM
NON-REFUNDABLE FEE: R 163.00			

Description	Contact Person
QUALITY REVIEW ON: THE ANNUAL FINANCIAL STATEMENTS 2020/21 The Municipality is required in terms of section 122 of the MFMA to prepare annual financial statements which: a) Fairly presents the state of affairs of the municipality or entity, its performance against its budget, its management of revenue, expenditure, assets and liabilities, its business activities, its financial results, and its financial position as at the end of the financial year; and b) Disclose the information required in terms of section 123, 124 and 125 of the MFMA. It is against this background that the municipality request a prospective service provider to provide quality assurance on the Annual Financial Statements prepared by the municipality. **The municipality requires:** • The services of a qualified Accounting and Auditing firm to review the preparation of annual financial statements for the 30 June 2021 year-end (*including the applicable GRAP Reporting Framework for the 2020/21 Financial year*), • The submission of the 2021 Draft Annual Financial Statements (AFS) can be expected on the 20th August 2021. **NB:** **The Service Provider will be afforded 5 days to perform the quality assurance and also provide a report to the municipality in this regard.** ✓ The service provider must have at least 3 verifiable references where this work was performed to the required standards. ✓ The service provider must also quote on the 10 hours of Audit Support.	Mr. R Buys Tel: 056 216 9183 Email Address: ryanb@moqhaka.gov.za

SUPPLY CHAIN MANAGEMENT
VERIFIED FOR COMPLIANCE

2021 -06- 25

Official Signature:

ELIGIBILTY CRITERIA

Only those suppliers who:

- Are willing and able to provide the required services within 5 days from receiving the Draft Annual Financial statements,
- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 60 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R200 000.00) will be considered for further evaluation.

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R163.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of EFT payment should then be forwarded to the SCM office via email to moqhakascm@gmail.com, after which the complete RFQ document containing the MBD forms will be forwarded to the bidder.

Moqhaka Local Municipality Banking Details:

Bank:	ABSA Bank Kroonstad
Account Number:	40-5327-4876
Branch Code:	334536
Bidder Reference:	Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad. Or via e-mail moqhakascm@gmail.com.

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9303 / 9143.
For Technical, queries contact Mr Ryan Buys at 056 216 9183.