MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
(Over R30 000.00 up to a transactions value of R200 000.00 VAT included)

REFERENCE NUMBER: 1/1/3/2023-24 **CLOSING DATE:** 24 October 2023 **CLOSING TIME:** 12:00 PM

NON-REFUNDABLE FEE: R 150.00

Description	Contact Person
BUILDING OF NEW OFFICES AND BOARD ROOM FOR SCM AT THE MUNICIPAL STORES IN KROONSTAD (LABOUR ONLY - EXCLUDING MATERIAL)	Mr. D Mathebula Tel: 056 216 9254 Email Address: dumezwenimathebula2@gmail.com

Compulsory briefing session at the Municipal Stores (Magasyn)
Venue: Kroonstad Municipality (Magasyn)
Cnr 11th & 12th Way
Kroonstad, 9499
Date: 16 October 2023 (Monday)
Time: 10:00am

The major items of the works required are as follows:

- **Constructing of five (5) Offices** (Building of double brick wall of 230mm thick x 4m x 3m x 2.5m high. Cement plastering of all walls and Rhino light plastering for smoothing of all walls.)
- **Constructing one (1) Office** (Building of double brick wall of 230mm thick x 6m x 3m x 2.5m high with cement plastering of all walls and Rhino light plastering for smoothing of all walls.)
- **Constructing one (1) Board room** (Building of double brick wall of 230mm thick x 8m x 3m x 2.5m high with cement plastering of all walls and Rhino light plastering for smoothing of all walls.)
- **Constructing one (1) Hallway** (Building of double brick wall of 230mm thick 34m x 1m x 2.5m high with cement plastering of all walls and Rhino light plastering for smoothing of all walls.)

A. **Labour for constructing and of building of five new offices (35m² double wall)**	**Total Units**
1. Construction of five new single 230mm wall offices 2. Construction of five double wall 4m length x 3m berth x 2.5m high offices 3. Construction five of 35m² double wall offices. 4. Plaster five offices interior and exterior walls 70m² 5. Plaster of five offices with rhino light of interior and exterior walls 70m² 6. Supply with installing of five single steel door frames.(supply) 7. Supply with installing five interior doors. (supply) 8. Installation of five small 1,5mm x 500mm aluminum windows with concrete lintels for windows for two offices only.(supply)	5

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B. Labour for constructing and of building of one offices. (45m² double wall)		
1.	Construction of one double 230mm wall offices	1
2.	Constructing of one double wall 6m length x 3m berth x 2.5m high office	
3.	Construction of one 40m² double wall office.	
4.	Plastering all one interior and exterior walls 40m²	
5.	Plastering with rhino light interior and exterior totaling 40m²	
6.	Installation of one single steel door frames.	
7.	Supply and installing of two interior doors.	
C. Labour for constructing and of building of one board room. (55m² double wall)		
1.	Construction of one new double 230mm wall office.	1
2.	Construction of one double wall 8m length x 3m berth x 2.5m high office	
3.	Construction of one of 50m² double wall board room.	
4.	Plastering all two interior and exterior walls 55m²	
5.	Plastering with rhino light interior and exterior totaling 55m²	
6.	Installation of two single steel door frame.	
7.	Supply and installing of two interior door with handle.	
D. Labour for constructing and of building of hallway. (86m² double wall)		
1.	Construction of one double 230mm wall office.	
2.	Construction of double wall 34m length x 3m berth x 2.5m high office	
3.	Construction of one of 80m² double wall hallway.	
4.	Plastering all one interior and exterior walls 172m²	
5.	Plastering with rhino light interior and exterior totaling 172m²	
6.	Installation of two single steel door frames.	
7.	Supply and installing of two interior doors with handles.	
E. ripping of old office and removal building rubble.		1

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IMPORTANT NOTES:

- 1 completion letter with contactable reference for a similar project with a minimum value of R150 000.00 must be attached.
- CIDB grading required: 1GB and above.
- Compulsory briefing session at the Municipal Stores (Magasyn) on Monday, 16 October 2023 at 10:00 am.

****A maximum of 20 points (80/20 preference points system), will be allocated for specific goals.* **The maximum points for these goals are as follows:**

- **Locality of Supplier – 10 Points**
- **B-BBEE Status Level of Contributor - 10 Points**

These goals are specified in MBD6.1 in terms of the PPR2022

ELIGIBILTY CRITERIA

Only those suppliers who:

- Quotes in line with these pro ranges (R30 000.00 – R200 000.00) will be considered for further evaluation.
- Payment will only be effect after the delivery of all items and a valid tax invoice is issued.
- 1 completion letter with contactable references of a similar project with a minimum value of R150 000.00 must be attached.
- Attend the compulsory briefing session at the Municipal Stores (Magasyn).
- CIDB grading required: 1GB and above. (Proof of CIDB registration must be submitted)

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R150.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of payment (Pop) can be submitted to the SCM Offices of if EFT payment was made it can be forwarded to the following SCM officials: palesal@moqhaka.gov.za and tsietsil@moqhaka.gov.za or agnesm@moqhaka.gov.za after which the complete bid document forwarded to the bidder. The bid document can also be collected from the SCM offices.

Moqhaka Local Municipality Banking Details:

Bank:	ABSA Bank Kroonstad
Account Number:	40-5327-4876
Branch Code:	334536
Bidder Reference:	Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad. **No bid documents will be accepted via e-mail.**

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9183 / 9254.

For Technical, queries contact Mr. D Mathebula at 056 216 9254.

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