# MOQHAKA LOCAL MUNICIPALITY

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**
**(Over R30 000.00 up to a transactions value of R300 000.00 VAT included)**

| | | |
|---|---|---|
| **REFERENCE NUMBER:** 7/1/1/2023-24 | **CLOSING DATE:** 2 MAY 2024 | **CLOSING TIME:** 12:00 PM |
| **NON-REFUNDABLE FEE:** R 150.00 | | |

| Description | Contact Person |
|---|---|
| **SUPPLY AND INSTALLATION OF AIR-CONDITIONERS FOR SPATIAL PLANNING AT ARISCOURT, 74 HILL STREET, KROONSTAD** | Ms. A Labuschagne<br>Tel: 056 216 9212<br>Email Address:<br>labuschagnea@moqhaka.gov.za/<br>anneline.moqhaka@gmail.com |

| Size | Quantity |
|---|---|
| ❖ 12000 Btu air conditioner | 7 |
| ❖ 32000 Btu air conditioner | 1 |

**IMPORTANT NOTES:**
Service provider must attach proof as a registered and credited air condition service provider.

****A maximum of 20 points (80/20 preference points system), will be allocated for specific goals.*
**The maximum points for these goals are as follows:**

- **Locality of Supplier – 10 Points**
- **Youth Ownership - 10 Points**

*These goals are specified in MBD6.1 in terms of the PPR2022*

## ELIGIBILTY CRITERIA

Only those suppliers who:

- Service provider must attach proof as a registered and credited air condition service provider
- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 90 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R300 000.00) will be considered for further evaluation.
- Payment will only be effect after the delivery of all items and a valid tax invoice is issued.

## PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R150.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of payment (Pop) can be submitted to the SCM Offices if EFT payment was made it can be forwarded to the following SCM officials: rorisangm@moqhaka.gov.za or thembekam@moqhaka.gov.za and janes@moqhaka.gov.za, after which the complete bid document forwarded to the bidder. **The bid document can also be collected from the SCM offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.**

**Moqhaka Local Municipality Banking Details:**

| | |
|---|---|
| Bank: | ABSA Bank Kroonstad |
| Account Number: | 40-5327-4876 |
| Branch Code: | 334536 |
| Bidder Reference: | Company Name and RFQ Number |

MOQHAKA LOCAL MUNICIPALITY
SUPPLY CHAIN MANAGEMENT
VERIFIED FOR COMPLIANCE
23 APR 2024
Official Signature

**SUBMISSION DETAILS**

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description, should then be submitted at the SCM Offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.** **No bid documents will be accepted via e-mail.**

**CONTACT DETAILS FOR ENQUIRIES**

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9183/9185.
For Technical, queries contact **Ms A Labuschagne at 056 216 9212.**

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SUPPLY CHAIN MANAGEMENT
VERIFIED FOR COMPLIANCE

23 APR 2024

Official Signature