MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
(Over R30 000.00 up to a transactions value of R300 000.00 VAT included)

REFERENCE NUMBER: 1/1/1/2024-25	**CLOSING DATE:** 10 July 2024	**CLOSING TIME:** 12:00 PM
NON-REFUNDABLE FEE: **R 150.00**		

Description	Contact Person
QUALITY REVIEW ON: THE ANNUAL FINANCIAL STATEMENTS 2023/24 The Municipality is required in terms of section 122 of the MFMA to prepare annual financial statements which: a) Fairly presents the state of affairs of the municipality or entity, its performance against its budget, its management of revenue, expenditure, assets and liabilities, its business activities, its financial results, and its financial position as at the end of the financial year; and b) Disclose the information required in terms of section 123, 124 and 125 of the MFMA. It is against this background that the municipality request a prospective service provider to provide quality assurance on the Annual Financial Statements prepared by the municipality. **The municipality requires:** • The services of a qualified Accounting and Auditing firm to review the preparation of annual financial statements for the 30 June 2024 year-end (*including the applicable GRAP Reporting Framework for the 2023/24 Financial year*), • The submission of the 2023/24 Draft Annual Financial Statements (AFS) can be expected around 18-20 August 2024. **NB:** **The Service Provider will be afforded 5 days to perform the quality assurance and provide a report to the municipality in this regard.** ✓ The service provider must have at least 5 verifiable references where this work was performed to the required standards. ✓ The service provider must also quote for 20 hours of Audit Support. ****A maximum of 20 points (80/20 preference points system), will be allocated for specific goals.* **The maximum points for these goals are as follows:** • **Locality of Supplier – 15 Points** • **Youth Ownership - 5 Points** *These goals are specified in MBD6.1 in terms of the PPR2022*	Mr. R Buys Tel: 056 216 9216 Email Address: ryanb@moqhaka.gov.za

ELIGIBILTY CRITERIA

Only those suppliers who:

- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 90 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R300 000.00) will be considered for further evaluation.
- Payment will only be effect after the delivery of all items and a valid tax invoice is issued.

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R150.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of payment (Pop) can be submitted to the SCM Offices if EFT payment was made it can be forwarded to the following SCM officials: janes@moqhaka.gov.za or stephanieb@moqhaka.gov.za, after which the complete bid document forwarded to the bidder. **The bid document can also be collected from the SCM offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.**

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Moqhaka Local Municipality Banking Details:

Bank:	ABSA Bank Kroonstad
Account Number:	40-5327-4876
Branch Code:	334536
Bidder Reference:	Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description, should then be submitted at the SCM Offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499**. **No bid documents will be accepted via e-mail.**

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9186.
For Technical, queries contact Mr Ryan Buys at 056 216 9216.