MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
(Over R30 000.00 up to a transactions value of R300 000.00 VAT included)

REFERENCE NUMBER: 2/1/1/2024-25	**CLOSING DATE:** 20 AUGUST 2024	**CLOSING TIME:** 12:00 PM
NON-REFUNDABLE FEE: R 150.00		

Description	Contact Person
Service Providers (Approved Inspection Authorities) are Requested to Submit Quotation for Proposal to Conduct Hazardous Chemical, Health & Biological Risk Assessment in Three (3) Towns of Moqhaka Municipality. **Scope of Work** Service providers are expected to conduct a walk through survey to determine chemical and biohazard and health risk at (1) sewage at pump stations, network and sewage treatment plants (2) night soil (3) Landfill sites (4) Cemetery and all areas where employees are working at their site. Service providers are also expected to give feedback presentation to guide managers, supervisors and employees to apply control measures as well as to update related occupational health & safety programme. Moqhaka has three towns which are Kroonstad – 196 km from Johannesburg. Steynsrus – 47 km from Kroonstad. Viljoenskroon - 70km from Kroonstad. The total number of employees of whom the risk assessment need to be done is approximately 313 in total through three towns. ****A maximum of 20 points (80/20 preference points system), will be allocated for specific goals.* **The maximum points for these goals are as follows:** • **Locality of Supplier – 15 Points** • **Youth Ownership - 5 Points** *These goals are specified in MBD6.1 in terms of the PPR2022* ***Compulsory Briefing Session:*** ***Date: 12 August 2024.*** ***Time: 09:00am – 10:00am.*** ***Venue: Allen Rautenbach Hall.***	Mr. T. Moino/ Ms. K.E. Serapelo Tel: 056 216 9191/ 9462 Email Address: teboho@moqhaka.gov.za / eunices@moqhaka.gov.za/ motlalepulam@moqhaka.gov.za MOQHAKA LOCAL MUNICIPALITY SUPPLY CHAIN MANAGEMENT VERIFIED FOR COMPLIANCE 0 6 AUG 2024 Official Signature

ELIGIBILTY CRITERIA

Only those suppliers who:

- **The bidder must be approved with the Department of Labour (Approved Inspection Authorities).**
- **The bidder must have Environmental and Occupational Hygiene Certificates, which must be attached to their submission.**
- **The bidder must attach at least three (3) appointment letters of previous experience of a similar nature.**
- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 90 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R300 000.00) will be considered for further evaluation.
- Payment will only be effect after the delivery of all items and a valid tax invoice is issued.

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R150.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of payment (Pop) can be submitted to the SCM Offices if EFT payment was made it can be forwarded to the following SCM officials: rorisangm@moqhaka.gov.za or kegomoditswes@moqhaka.gov.za and janes@mohaka.gov.za , after which the complete bid document forwarded to the bidder. **The bid document can also be collected from the SCM offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.**

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Moqhaka Local Municipality Banking Details:

Bank:	ABSA Bank Kroonstad
Account Number:	40-5327-4876
Branch Code:	334536
Bidder Reference:	Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description, should then be submitted at the SCM Offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499**. **No bid documents will be accepted via e-mail.**

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9186/ 9185.
For Technical, queries contact **Mr. T. Moino or Ms. K.E. Serapelo 056 216 9191/9462**

MOQHAKA LOCAL MUNICIPALITY
SUPPLY CHAIN MANAGEMENT
VERIFIED FOR COMPLIANCE
06 AUG 2024
Official Signature