



MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS (Over R30 000.00 up to a transactions value of R300 000.00 VAT included)

REFERENCE NUMBER: 2/1/003/2025-26

CLOSING DATE: 23 September 2025

CLOSING TIME: 12:00 PM

NON-REFUNDABLE PRINTING FEE: **R 150.00**

Description		Contact Person
SUPPLY AND INSTALLATION OF AIR-CONDITIONERS IN THE RECEPTION HALL AT MOQHAKA LOCAL MUNICIPALITY, 66 HILL STREET, KROONSTAD		Mr. Nketsi Botsane Tel: 056 216 9319 Email Address: nketsi@moqhaka.gov.za
Size	Quantity	
❖ 48000 Btu Air Conditioner	4	
❖ Piping between outdoors with copper pipe (10.5m)	4	

IMPORTANT NOTES:

- Service provider must attach **proof as a registered and credited** air condition service provider.
- Service provider must attach **at least two purchase orders or two verifiable reference letters** of similar (supply and installations for air conditioners) work done.

****A maximum of 20 points (80/20 preference points system), will be allocated for specific goals.*

The maximum points for these goals are as follows:

- **Locality of Supplier – 10 Points**
- **B-BBEE Status Level of Contributor - 10 Points**

These goals are specified in MBD6.1 in terms of the PPR2022

MOQHAKA LOCAL MUNICIPALITY
SUPPLY CHAIN MANAGEMENT
VERIFIED FOR COMPLIANCE
12 SEP 2025

Official Signature

ELIGIBILITY CRITERIA

Only those suppliers who:

- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 120 days from date of the RFQ closing- Shall be eligible to participate further on price and preferential points.
- Quotes in line with these price ranges (R30 000.00 – R300 000.00) will be considered for further evaluation.
- **Bidders are requested to bind their documents in a presentable manner and not include loose papers.**

POTENTIAL BIDDERS CAN DOWNLOAD THE FREE COPY OF THE COMPLETE BID DOCUMENT FROM THE E-TENDER PORTAL AT:
www.etender.gov.za

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable printing fee of R150.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. If an EFT payment is made, the proof of payment (Pop) can be forwarded to the SCM unit at stephanieb@moqhaka.gov.za and tsietsil@moqhaka.gov.za , then the bid document should be collected from the SCM offices, at Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.

Moqhaka Local Municipality Banking Details:

Bank: ABSA Bank Kroonstad
Account Number: 40-5327-4876
Branch Code: 334536
Bidder Reference: Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description, should then be submitted at the SCM Offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499. No bid documents will be accepted via e-mail.**

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact Mr. Tsietsi Lekhonthula at 056 216 9184/86 or email to tsietsil@moqhaka.gov.za or keratilwe@moqhaka.gov.za
For Technical, queries contact Mr. Nketsi Botsane at 056 216 9319.

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