



MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
(Over R30 000.00 up to a transactions value of R300 000.00 VAT included)

REFERENCE NUMBER: 2/1/008/2025-26

CLOSING DATE: 30 JUNE 2026

CLOSING TIME: 12:00 PM

NON-REFUNDABLE PRINTING FEE: **R 150.00**

Description	Contact Person
<p><u>Moqhaka Local Municipality Hereby Invites Accredited and Reputable Service Providers to submit quotations for the following (In-house) training interventions</u></p> <p><u>SHORT COURSES</u> Number of participants: 45 participants per programme. Period of training per programme: Refer to specification.</p> <p><u>SPECIFICATIONS IS AS FOLLOWS:</u></p> <ul style="list-style-type: none">The provider must be accredited with the LGSETA and / or SSETA, PSETA and/or any other relevant SETA (e.g. MERSETA, TETA)The provider must provide proof/evidence that he/she has provided similar training programmes, i.e. appointment letters, or referral letters that clearly state the stating date and completion date of the project, or order that provides information on project that has taken place and completed. A minimum of 3 documents of evidence that have contact details for verification purpose must be provided.Providers will be required to provide training on the following courses:<ol style="list-style-type: none">Basic Fire Training NQF Level 2, 4 credits. SAQA US ID 12484, SAQA US title: Perform Basic Fite Training (2 Days)First Aid level 1. NQF level 1, 5 Credits. SAQA US ID 12484, SAQA US title: Perform basic life support & first aid procedures (2days)Handling hazardous objects and chemicals: NQF level 2, 5 Credits. SAQA US ID: 244073, SAQA US title: Receive, handle and store hazardous chemicals safely (2days)Health and Safety Representatives training NQF level 2. 3 credits. SAQA US ID: 259622, SAQA US title: Describe the function of the health and safety representative (1 day). <p>NB: The municipality is not covering the travelling and accommodation costs of the service provider.</p> <p>***A maximum of 20 points (80/20 preference points system), will be allocated for specific goals. The maximum points for these goals are as follows:</p> <ul style="list-style-type: none">Locality of Supplier – 10 PointsBBBEE Status Level Contributor - 10 Points <p><i>These goals are specified in MBD6.1 in terms of the PPR2022</i></p>	<p>Keke Moabi Contact Details: 056 216 9413 Email: kekem@moqhaka.gov.za OR moqhakasdf@gmail.com</p>

ELIGIBILITY CRITERIA

Only those suppliers who:

- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 120 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R300 000.00) will be considered for further evaluation.
- **Bidders are requested to bind their documents in a presentable manner and not include loose papers.**

POTENTIAL BIDDERS CAN DOWNLOAD THE FREE COPY OF THE COMPLETE BID DOCUMENT FROM THE E-TENDER PORTAL AT:
www.etender.gov.za

- **Bidders who downloaded the complete bid documents from E-tender do not have to pay the non-refundable printing fee.**
- **The bid documents can then be collected from the Supply Chain Management Offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.**

PAYMENT OF NON-REFUNDABLE PRINTING FEE

Payment of the non-refundable printing fee of R150.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. If an EFT payment is made, the proof of payment (Pop) can be forwarded to tsietsil@moqhaka.gov.za, then the bid document should be collected from the **SCM offices, at Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.**

Moqhaka Local Municipality Banking Details:

Bank: ABSA Bank Kroonstad
Account Number: 40-5327-4876
Branch Code: 334536
Bidder Reference: Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description, should then be submitted at the SCM Offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499. No bid documents will be accepted via e-mail.**

CONTACT DETAILS FOR ENQUIRIES

All queries pertaining to Supply Chain Management Matters contact Mr. Tsietsi Lekhonthula Tel: 056 216 9184 / e-mail: tsietsil@moqhaka.gov.za

For Technical queries contact Ms Keke Moabi Tel: 056 216 9413 / e-mail: kekem@moqhaka.gov.za