



TENDER INVITATION

Moqhaka Local Municipality hereby invites interested prospective bidders to submit offers for the following proposals:

BID NO.	DESCRIPTION	PREFERENTIAL POINTS SYSTEM	CIDB GRADING	CONTACT PERSON	SCM CONTACT PERSON	COMPULSORY BRIEFING DATE	CLOSING DATE FOR TENDERS
1/2/001/2026-27	Appointment of Service Provider for Provision of Online Vending System and Third-Party Vending for a Period of Three Years	80/20 80 - Price 20 - Specific Goals: Locality = 10 B-BBEE Status Level Contributor = 10	N/A	Mr. L. Motaung Tel: 056 216 9166 E-mail: lehlohonolom@moqhaka.gov.za	Ms. R. Matsoso Tel: 056 216 9187 E-mail: rorisangm@moqhaka.gov.za	Wednesday 05 August 2026 @09:00-10:00 (Allen Rautenbach Hall)	Monday, 07 September 2026 @12:00
2/2/001/2026-27	Appointment of a Service provider for Supply, Delivery and Installation of Antivirus Software (Including Support for 36 Months).	80/20 80 - Price 20 - Specific Goals: Locality = 10 B-BBEE Status Level Contributor = 10	N/A	Mr. K. Moroke Tel: 056 216 9205 E-mail: karabom@moqhaka.gov.za	Ms. S. Bouwer Tel: 056 216 9186 E-mail: stephanieb@moqhaka.gov.za	Wednesday 05 August 2026 @10:00-11:00 (Allen Rautenbach Hall)	Monday, 07 September 2026 @12:00
3/2/001/2026-27	Panel Of Contractors For The Maintenance Of Water Treatment Works, Wastewater	80/20 80 - Price 20 - Specific Goals:	6ME or Above	Mr. B Xaba Tel: 056 216 9231 Email:	Ms. P. Liphoko Tel: 056 216 9185	Wednesday 05 August 2026 @11:00-12:00	Monday, 07 September 2026

	Works And Pump Stations, For The Period Of Three (3) Years As and When Required	Locality = 10 B-BBEE Status Level Contributor = 10		benjaminx@moghaka.gov.za	Email: palesal@moghaka.gov.za	(Allen Rautenbach Hall)	@12:00
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POTENTIAL BIDDERS CAN DOWNLOAD THE FREE COPY OF THE COMPLETE BID DOCUMENT FROM THE E-TENDER PORTAL AT:
www.etender.gov.za

Submission of Tenders:

By hand: Bid documents and supporting documents must be sealed and externally endorsed with the **Bid Name, Bid Number and Bid Description** and placed in a bid box, **at the SCM Offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.**

Opening of Tenders

Tenders will be opened in public.

Bidders must take note of the following:

- **Bidders are required to bind their bidding documents in a presentable manner and not include loose papers.**
- **NB: Bid no: 1/2/001/2026-27; 3/2/001/2026-27:** If the bidder is required by law to prepare annual financial statements for auditing, their audited annual financial statements for the past three years or since their establishment if established during the past three years.
- The Bid document contains all the returnable documents, and each page must be initialled.
- **All MBD's must be signed and witnessed by two witnesses, where requested. Unsigned bids will be disqualified;**
- **The following compulsory documents must be attached:**
 1. The company's registration documents,
 2. Copies of the identity documents the company's directors (not older than six (6) months (180 days).
 3. The company's Tax Clearance Certificate / TCC Pin.
 4. A copy of the bidder's registration and grading certificate with the CIDB (Where applicable).
 5. The proof of CSD registration document.
- **The company's Municipal rates, taxes statement.**
 - a) The municipal rates and taxes statement, which is in the name of the company, not older than three (3) months; or
 - b) The Clearance Certificate issued by the bidding companies' local municipality, which is in the name of the company, not older than three (3) months; or
 - c) The completed Municipal Form with either the stamp of the municipality or the landlord, which is in the name of the company, not older than three (3) months or
 - d) An official letter which is in the name of the company from the local tribal authority, not older than three (3) months; or

- e) A valid signed lease agreement which is in the name of the company, that clearly shows the business address (not expired at closing date), **accompanied** by tax invoice/statement of account/municipal rates & taxes statement from the estate agent / landlord not older than three (3) months); or
- f) If the municipal rates and taxes statement is in the Landlord's or Director's name an affidavit certified by the commissioner of oaths **must** be attached indicating that the company/enterprise is operating from the stated address, **accompanied** by their municipal rates and taxes statement (not older than three (3) months).
- g) No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.
- Only SANAS Accredited B-BBEE Certificate and the Sworn B-BBEE Affidavit- B-BBEE Exempted Micro Enterprise which is signed by the commissioner of oaths will be accepted.
- In terms of Joint Venture: bidders must attach a joint venture agreement and ID (preferably certified) copies of the Company's Directors; further to this, parties to the joint venture agreement must ensure that they submit all the required compulsory documents for each company as stated in the advert.
- Late, unsigned, or incomplete bids will be disqualified.
- Bids must only be submitted on the bid documentation provided by the Moqhaka Local Municipality.
- Bids will be evaluated according to the 80/20 or 90/10 for preferential points system.
- Bids shall remain valid for 120 (one hundred and twenty) days after the tender closure date.
- No bids will be considered from persons in the service of the state as defined in the municipal supply chain management regulations (government gazette no 27636 dated 30 May 2005).
- Preference will be given to service providers within Moqhaka Local Municipality.
- Moqhaka Local Municipality reserves the right to appoint, contract with and monitor the performance of any service provider it deems will offer the best service in line with the specifications / requirements.
- Bidders are required to submit all bid documentation on the tender closing date. No additional or new bid documentation will be accepted after tender closing date. Failure to adhere to this will result in the bid being disqualified for non-compliance with the terms and conditions of this bid.
- The Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any or none of the tenders submitted, as it may deem expedient.
- The Municipality also reserves the right, in its sole discretion, to re advertise or not to award the tender;
- Failure to attach the above-mentioned copies will result to a tender being non-responsive;
- The municipality will only communicate the outcome of the bid with the successful bidder and more information can be obtained from the municipal website.

Enquiries

All enquiries pertaining to Supply Chain Management Matters can be directed at 056 216 9184 / 85 / 86 / 87.